

**TOWN OF PITTSBORO
ADVISORY PLAN COMMISSION
Meeting Minutes**

**Tuesday,
April 14, 2026**

6:00 pm

**Pittsboro Administration Building
33 E Main Street, Pittsboro, IN 46167**

To watch the live stream of the meeting and comment via chat message:

https://townhallstreams.com/towns/pittsboro_IN

1. Call Meeting to Order – Jarod called the meeting to order at 6:00pm
2. Pledge of Allegiance & Moment of Silence was led by Jarod Baker
3. Roll Call
 - a) Plan Commission Members in Attendance: Jarod Baker, April Wrigley, Jason Anderson, Lisa Abbott, and Gary Golay.
 - b) Plan Commission Members Absent: Kyle Martin
 - c) Still have a vacant seat which will be filled at the April 28, 2026, meeting.
 - d) Staff Present: Aaryon Kaytar (Plan Commissioner); Cynthia Bowen, Planning Consultant, and Jim Buddenbaum, Attorney.
4. Determination of Quorum
 - a. There is a quorum.
5. Approval of Minutes
 - a. January 27, 2026
Jarod Baker motions to approve the meeting minutes as written; Gary seconds. 5-0; motion passes.
 - b. March 2, 2026
Jarod Baker motions to approve the meeting minutes as written; Gary seconds. 5-0; motion passes.
6. Public Comments (not related to public hearings)
 - a. Lynn Love, 8133 N CR 401 E, lives across the street from the new data center that is going up. He says that the mound that was promised to him as a result of the plan commission was just partially taken down 10 days ago. He would like the board to help him get it placed back up so that the data center is hidden from view by himself and his neighbors on their properties.

- i. Aaron says that he will follow up with the developers about that. The developers must follow the approved plans.

7. New Business

- a. **2026-APC-06 Resolution Assigning Street Address to Parcel 1 in Pittsboro Commerce Center.** A resolution assigning an address to parcel 1 as 3125 Burro Boulevard, Pittsboro, IN 46167.
 - i. Staff introduction.
 - 1. Cynthia described the resolution, including the location of the parcel.
 - ii. Plan Commission discussion / feedback.
 - 1. No discussion needed.
 - iii. Have the Plan Commission make a motion regarding the address to either:
 - 1. Approve
 - 2. DenyJarod Baker motions to approve **2026-APC-06 Resolution Assigning Street Address to Parcel 1 in Pittsboro Commerce Center** as written, Lisa Seconds. 5-0; motion passes.

- b. **2026-APC-07 Resolution Assigning Street Address to Parcel 2 in Pittsboro Commerce Center.** A resolution assigning an address to parcel 2 as 3105 Burro Boulevard, Pittsboro, IN 46167.
 - i. Staff introduction.
 - 1. Cynthia described the resolution, including the location of the parcel.
 - ii. Plan Commission discussion / feedback.
 - 1. Jarod asks for confirmation that another area does not need an address. Cynthia confirms. Jarod asks what is in Parcel 2. Cynthia says that there is nothing to be developed at the moment.
 - iii. Have the Plan Commission make a motion regarding the address to either:
 - 1. Approve
 - 2. DenyJarod Baker motions to approve **2026-APC-07 Resolution Assigning Street Address to Parcel 2 in Pittsboro Commerce Center** as written, Gary seconds. 5-0; motion passes.

8. Old Business

- a. **2026-APC-03 Update to Landscape Standards.** Discussion of updated landscape buffer standards incorporating comments from the January 27, 2026, meeting. Purpose of the standards is to provide a significant buffer between industrial areas and less compatible uses such as residential uses.

- i. Cynthia Bowen and her colleague Cecil Penland describe the packet provided to the Plan Commission in detail. They describe their thought process for the update and what new recommendations were made.

Jarod asks the Commission's thoughts on the recommendations with fencing. Lisa does not like the fence idea aesthetically nor for maintenance, neither does Jarod. The board members discuss the recommendations at length and make comments and adjustments. The Commission narrows down the options with some additions and changes, and decides to move the hearing to April 28th.

- ii. Motion:

- 1. I move that we put the updated landscape standards on next agenda for public hearing.
- 2. I move that we put the updated landscape standards with the following changes on the next agenda for public hearing.
- 3. I move that we continue discussion to the April 28, 2026, agenda.
- 4. I move that we don't continue forward with the update to landscape standards.

Jarod Baker motions that we put the updated landscape standards with changes on the next agenda for public hearing. Lisa seconds. 5-0; motion passes.

- b. **2026-APC-04 Update to Administrative Subdivision Amendment.** Discussion of draft modification language incorporating comments from the January 27, 2026, meeting. Purpose of the new process is to allow simple splitting or joining of parcels under one ownership without having to go through the minor subdivision process.

- i. Cynthia describes the proposed amendment in detail.

- ii. Motion:

- 1. I move that we put the administrative subdivision on next agenda for public hearing.
- 2. I move that we put the administrative subdivision with the following changes on the next agenda for public hearing.
- 3. I move that we continue discussion to the April 28, 2026 agenda.
- 4. I move that we don't continue forward with the administrative subdivision.
- 5. Jarod moves that we put the administrative subdivision on next agenda for public hearing. Lisa seconds. 5-0; motion passes.

9. Miscellaneous
 - a. Cynthia informs the board that she will be at the National Planning Conference on April 28th, so Allison Richardson will take her place at the meeting.
10. Board Comments
11. Adjourn

Jarod motions to adjourn, Jason seconds. 5-0; motion passes. The meeting is adjourned at 7:23 pm.

NEXT MEETING: April 28, 2026

Plan Commission Membership

Name	Position	Term	Appointed By:
Jarod Baker (R)	President (2025)	1/1/2023 - 12/31/2026	Council
April Wrigley	Vice President (2025) / Town Employee	9/17/24 - 12/31/2026	Council
Jason Anderson (R)	Secretary (2025) / Citizen	1/1/2025 – 12/31/2028	Council President
Gary Golay	Member / Town Employee	6/18/2024 - 12/31/2026	Council
Lisa Abbott (R)	Member / Citizen	1/1/2025 - 12/31/2026	Council President
Kyle Martin (D)	Member / Citizen	1/21/2025 – 12/31/2028	Council President
VACANT (D or I)	Member / Citizen	1/3/2023 – 12/31/2026	Council