**TOWN OF PITTSBORO**

**BOARD OF ZONING APPEALS**

**AGENDA**

**Monday, July 17, 2023**

**6:00 pm, Town Hall**

**33 East Main Street**

**Pittsboro, Indiana 46167**

**Public Meeting -Commences at 6pm**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Determination of Quorum
5. Approval of Minutes
6. New Business
   1. **Public Hearing: Sid Mahant on behalf of MSD, LLC – Request for 2 Development Standards Variances.**
      1. Guidelines for a public hearing.
         1. Everyone wishing to speak must sign in on the sheets in the entryway.
         2. When called to speak, please state your name and address for the record.
         3. Please be direct with your comments. You are welcome to say you agree with any previous speaker.
      2. Staff Report read into record.
      3. Public notice was given on X Date of July, 2023 in The Republican newspaper and sent to neighboring property owners on X Date of July, 2023.
      4. Purpose of the hearing.

Review of 2 Development Standard Variances from the Unified Development Ordinance (UDO) as follows:

Variance Request 1-Section 3.5A

Variance Request 2-Section 3.5B

* + 1. The public hearing is now open.
    2. Public comments.
    3. Written responses the Town has received (if any).
    4. Close of public hearing once the public has finished speaking.
    5. Board discussion / feedback.
    6. Staff to address the concerns that have been raised (if any).
    7. Open floor for motion of approval, approval with conditions, or denial. The motion needs to reference the findings of fact and any other conditions of approval. If the findings of fact need to be amended, that language needs to be incorporated into the motion.
    8. Note any additional conditions or amendments to the findings of fact.
    9. Sign the findings of fact.

1. Other Comments (if there are no other comments, have the board make a motion for adjournment.)
2. Adjourn

**NEXT REGULAR MEETING: To Be Announced**