

**TOWN OF PITTSBORO
BOARD OF ZONING APPEALS
AGENDA**

Monday, June 16, 2025

6:00 pm, Town Administration Building

33 E Main Street

Pittsboro, Indiana 46167

To watch the live stream of the meeting:

https://townhallstreams.com/towns/pittsboro_IN

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Determination of Quorum
5. Election of Officers
 - a. Chair
 - b. Vice Chair
 - c. Secretary
6. Approval of Minutes (XX)
7. New Business
 - a. **Public Hearing: 2025-BZA-01 Heavenly Pup Spa, 510 West Main Street, Pittsboro, IN - Development Standards Variance**
 - i. Guidelines for a public hearing.
 1. Everyone wishing to speak must legibly sign in on the sheets in the entryway.
 2. When called to speak, please state your name and address for the record.
 3. Please be direct with your comments. You are welcome to say you agree with any previous speaker.
 - ii. The public hearing will now begin.
 - iii. Public notice was given on June 5, 2025 in The Republican newspaper and sent to neighboring property owners on May 30, 2025 via certified mailing.
 - iv. Purpose of the hearing.

1. Development standards variance to allow dog runs behind the structure to be open air and not enclosed.
 - v. Staff introduction.
 - vi. Public comments.
 - vii. Written responses the Town has received (if any).
 - viii. Close of public hearing once the public has finished speaking.
 - ix. Board discussion / feedback.
 - x. Staff to address the concerns that have been raised (if any).
 - xi. Motion:
 1. Motion to approve the development standards variance per staffs conditions and based on the staff's finding of facts.
 2. Motion to deny the development standards variance (need to cite the reason using the 3 questions of finding of facts.)
 3. Motion to continue the development standards variance to the next meeting.
 - xii. Note any additional conditions or amendments to the findings of fact determined at the meeting.
 - xiii. Sign the findings of fact.
8. Other Comments (if there are no other comments, have the board make a motion for adjournment.)
9. Adjourn

NEXT REGULAR MEETING: To Be Announced