



## Shelter Pavilion Rental Agreement

To reserve a shelter please email or call town hall at [sping@townofpittsboro.org](mailto:sping@townofpittsboro.org)/or 317-892-3326 to see if your date is available. To complete your reservation please fill in and return the form below.

Circle shelter choice:      Scamahorn Park Kitchen Shelter Pavilion  
   Scamahorn Park Playground Pavilion  
   Scott Park Pavilion

Date(s): \_\_\_\_\_

Time: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

Name:  
\_\_\_\_\_

Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

The cost to rent one of the shelters is \$30 per Event. "Event" shall mean a single four-hour period entirely occurring between the hours of: (a) 8 a.m. and 12 p.m., or (b) 1 p.m. and 5 p.m. on any day that the applicable park is open to the public. You will not have the exclusive right to occupy the shelter outside of the rented Event period. You can either drop off or mail a check to **The Town of Pittsboro, 80 N Meridian Street, Pittsboro, IN 46167**. Make sure to include this form with your check. Payment must be made prior to the event date. Pittsboro Parks Department will mark the shelter as reserved for your event following receipt of this completed form and your payment.

As a condition of using the shelter, you agree to observe and comply with all appropriate safety precautions, ordinances, statutes and rules, including, but not limited to, the Rules for Use of Park Facilities (the "Rules"), attached hereto. Failure to comply with any ordinance, statute or Rule may result in immediate revocation of your right to use the shelter.

You will be responsible for clean-up of the shelter and surrounding grounds in accordance with the Rules, including, but not limited to, disposal of all trash in the appropriate trash bins. Additionally, you will be responsible for any costs of cleaning or repairs made necessary by your use of the shelter, plus the costs of collection of the same, including reasonable attorney fees. In case of weather related cancellation the renter must contact Town Hall within 48 Hours for a refund.

You hereby agree to indemnify, defend and hold harmless the Town of Pittsboro and its various boards, councils, commissions, agents, employees, elected and appointed officials, board members, managers or other representatives (collectively, the "Indemnified Parties") from and against any and all losses, damages, expenses, liabilities, claims, demands and causes of action (collectively, "Losses") incurred by you, the Indemnified Parties or any third parties resulting or alleged to have resulted directly or indirectly from, or in connection with, the use of the shelter by you or any of your agents or guests, including, without limitation, any Losses resulting from injury or death of persons or damage to property.

By signing below, you hereby agree to the terms and conditions stated herein.

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Signature

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Date

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Printed Name