

**PITTSBORO TOWN COUNCIL MEETING
TUESDAY, NOVEMBER 20, 2018 @ 7:00 PM**

QUORUM:

Shelby Smith
John Hart
William Majeske

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Major Scott King

OTHERS: Jason Love, Town Manager; Steve Maple, Building Comm; Eric Wathen, RQAW; Jim Hill, 123 Lakeside Drive; Frank Hill, 1505 Remington St., Augusta, FL; Andrew Newton, Parks & Rec Rep; Bill Zeunik, Fire Chief; Phil Tucker, 482 Woodland Place

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

7:00 p.m. – President Shelby Smith brought the Council Meeting to order by establishing a quorum. Three (3) of five (5) members present. Kimberly Carmean and Doug Joiner are absent. He asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Shelby Smith asked if there were any additions or corrections to the minutes from the October 16, 2018 Regular meeting and the October 24, 2018 Special Meeting. Bill Majeske made a motion to approve the minutes, Shelby Smith seconded. All ayes, motion carries.

GUEST PRESENTATIONS/CONTRACTED BUSINESS REPRESENTATIVE:

Eric Wathen, RQAW, went over the attached report. Community Crossing Grant will complete remaining streets. Eric presented a contract for the design, bidding and inspection for a total cost of \$18000. Shelby would like Jim and Jason to look it over before signing. Shelby can sign it at the December 4th meeting.

Handicap and ADA ramps can be paid from MVH funds.

Bill Majeske asked for more information on the Jefferson Park inspection.

TOWN MANAGER:

Jason Love reported on the property owner's crop loss that resulted from the wells and water lines going into Fleece Performance. Three different claims for a total of \$7555.70. Shelby Smith made a motion to pay the claims not to exceed \$7555.70, Bill Majeske seconded. All ayes, motion carries. Jason has started talking to Lynn Love about land acquisition for the wells.

POLICE CHIEF: (see attached report)

Scott King reported the new officers will be going to the academy in February after completing several phases of their field training. Officer Crouch is pregnant and on light duty until after baby is here.

CLERK TREASURER:

Shari Ping gave an update on the collections and shut offs. There is only one person still shut off since the September 6 shut offs.

REDEVELOPMENT/ECONOMIC DEVELOPMENT:

Jim Hill gave a report on the TIF for the Steel Mill to encompass the original TIF infrastructure

FIRE BOARD: (see attached report)

Bill Zeunik, Chief, reported on the Fire Engine. Shelby Smith asked for how long? 1 month

Bill reported that new CAD system at Hendricks County Communication Center has had problems they are still trying to work out

PARKS & REC BOARD: (see attached report)

Andrew Newton, Parks Rep, reported that they partnered with the Police Dept. to do the Family Fun night on October 17. The NW Hendricks Kiwanis started decorating the parks. The Christmas events will be the weekend of November 30-December 2. Wood cutting has been tabled. Veterans Monument is ordered. Budget increase is due to the attorney fees due to the extra work around the Impact Fees.

PLANNING COMMISSION: (see attached report)

POLICE COMMISSION: (see attached report)

Scott King reported they approved the purchase of 2019 Dodge Charger

OLD BUSINESS

Street Parking/Downtown Parking – Redevelopment Commission decided it was best to sell 32 E Main St., so there is no place for more parking downtown. Phil Tucker gave his thoughts about parking needed only at night. Don't spend a lot of money on a parking lot.

PTO Donation – Table until January

Codifying of Ordinances – It is the Council's wish to have the ordinances on the website and in an electronic version. Shari Ping will ask American Legal Publishing for a new estimate.

Fund 206/Ordinance – Table

Standing Water/Steel Mill – Jason Love reported that the pipe is ordered and Bob Gentry is getting involved with the County to clean out under the culvert under I74.

NEW BUSINESS

Additional Appropriation – Parks & Rec Additional Appropriation 2018-06 was presented. Shelby Smith made a motion to approve, Bill Majeske seconded. All ayes, motion carries.

Parr Richey Contract – Jim Buddenbaum presented the contract for 2019 fees. Shelby Smith feels Jim and the firm knows the town's history and they have the knowledge to represent the town. John Hart made a motion to approve the new contract, Bill Majeske seconded. Shelby Smith amended to allow him to sign the contract on behalf of the Town. All ayes, motion carries.

Dates for 2019 – Still meet on the 1st and 3rd Tuesdays with the first meeting being on January 15, 2019. Bill Majeske made a motion to approve the meeting dates, Shelby Smith seconded. All ayes, motion seconded.

PUBLIC COMMENT:

COUNCIL COMMENT:

Shelby Smith wished everyone a wonderful Thanksgiving with family!! He will be in California visiting family-some of them lost home during fire.

ATTORNEY:

Jim Buddenbaum reported that the litigation is all wrapped up.

ACKNOWLEDGEMENT OF CORRESPONDENCE:

Letter from IDEM-Notice of Decision to Issue a final Permit

REVIEW & APPROVE OCTOBER DRAFTS AND CLAIMS:

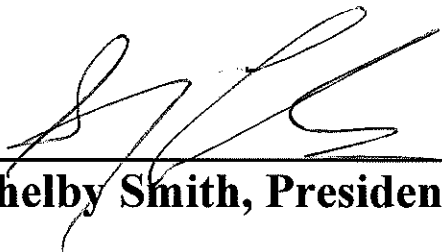
Shari Ping presented the drafts and claims for November 6, 2018 and November 20, 2018. Bill Majeske made a motion to approve the drafts and claims. Shelby Smith seconded the motion. All ayes, motion carries. The drafts and claims were passed for Council signatures

ADJOURNMENT:

Bill Majeske made a motion to adjourn, Shelby Smith seconded the motion. All ayes, motion carries.

Respectfully submitted,

Shari L. Ping
Clerk Treasurer



Shelby Smith, President



William Majeske

John Hart

Kimberly Carmean

Doug Joiner

Attest: 

Shari L. Ping

RQAW Report for
Pittsboro Town Council Meeting
November 20, 2018

1. Community Crossing Paving

INDOT awarded grant of \$144,000 for a total project cost of \$192,000. This bring the total amounts of grants received by the town to **\$1,023,679** Projects include, Mitchell from Jeff Gordon to 136, Hadley and Jeff Gordon from just south of the bridge to the North Corporate limits. I will have a contract for design, bidding and Inspection at the meeting.

2. Construction standards update. All of the documents have been created digitally and a meeting is being set to review with the town.
3. Jefferson Park inspection will begin when construction does, should be this week, weather permitting
4. IDEM permit has been received for water plant project, waiting for go ahead to bid.

Pittsboro Town Council– Police Dept. Report 11/20/2018



COMMISSION MEMBERS:

President Landon Karst
V.P. Robert Saunders
Member Melodi Ingalls
Member Dustin Danai
Member Larry Compton

DEPARTMENT MEMBERS:

Chief Christi Patterson
Assist. Chief Scott King
Lt. Matt Stumm
Sgt. Carl Carson
Officer Nick Webber
Officer Teri Crouch
Officer Ron Frazer
Officer Jason Burton
Arson Inv. Pat Carmean
Arson Inv. Dan Chubb
Arson Inv. Steve Millstead
Office Admin. Linda Ash

New Hire Training – Both newly hired officers have completed the first of 4 phases of the field training process. They both will now move to the second phase which will be conducted with the Brownsburg PD and their field training officers.

Stats: See attached stats for October

Training- We will be completing all of the required state mandated training for 2018 over the next few weeks.

Runs (InterAct) – 510

Cases – 24

*Criminal Mischief (X4) *Operating Never Rec. DL (X3) *Death Invest.
*Child Solicitation *Poss. Of Meth/Paraphernalia/Needles *Battery (Serious Bodily Injury)
*Found Property *Mental – Immed. Detention (X2) *DWS Prior
*Poss. Of Marijuana *Att. Burglary *Lost Property *Damage To Property
*Vehicle Theft *Theft *Habitual Traffic Violator *Sexual Battery
*Suspicious Person

Arrests – 8

*Operating Never Rec. DL (X3) * Poss. Of Meth/Paraphernalia/Needles
*Battery (Serious Bodily Injury) * DWS Prior * Poss. Of Marijuana
*Habitual Traffic Viol.

Crashes – 5

*780 Jeff Gordon Blvd. – PD *800N/SR 75 – PD *136/Woodland Hills Dr. – PD
*136/550E – PD *I-74/SR 39 - PD

UTT's – 11

Written Warnings – 11

Verbal Warnings - 86

Reserve Hours - 87



Assistant Fire Chief
Matt Stewart

Pittsboro Fire Department

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October Operations Report 2018

- New Hires took assignment.
- Members sent to FDTN for training.
- Public Education Event at Beasley Orchards.
- Station tours for fire prevention week.
- Began part-time hiring process.
- Tanker project completed and sent to Chief.
- Target solutions online and being implemented.
- Live fire training with Brownsburg
- Live fire training with Lebanon
- Halloween at the firehouse
- State driver operator general class
- Switch over to new CAD system

A – Shift. Runs: 22

B – Shift. Runs: 25

C – Shift. Runs: 17

A – Shift. 10 hours of fire / medical training, 9 hours fitness training

B – Shift. 16 hours of fire / medical training, 18 hours fitness training

C – Shift. 15 hours of fire / medical training, 16 hours fitness training

Park Board Report- November 2018

- Rec events in the park-
 - The Park was able to partner with the Pittsboro Police Department for Fall Family Fun Night. We had an estimated 500 people visit the park that night and the event seemed to be a great success.
- Christmas Planning
 - Currently planning three events on 11/30-12/2.
 - Friday- Lighting of the Park Christmas Tree and caroling featuring the PUMC choir.
 - Saturday- Christmas Village Fair from 10 am to 2 pm. We would like to host the fair in the parking lot between Dollar General and the shops with Big Tucks on the end. We are currently recruiting vendors and already have approximately 9-10 as well as Big Tuck and the Bank partnering together to provide family portraits and selling Christmas wreaths.
 - Sunday- meet and greet with Santa from 2 pm to 5 pm in the Scout Building in the Park. Currently looking for a Santa and Mrs. Claus for the event.
 - On November 10th, the Kiwanis Chapter of North West Hendricks County was able to provide volunteers to assist in putting up Christmas decorations. Currently working on putting the final touches around the park.
- Wood Cutting Fundraiser
 - The Park Board has currently tabled the wood cutting fundraiser and is currently in the process of assessing how much viable wood was received from cutting down the various trees.
- Budget
 - The Park Board has already exhausted its budget for the year. This is due to the unexpected jump in attorney fees from 1-2% each year to about 25% of our budget for 2018.