

Ordinance 2021-14 Establishing an American Rescue Plan Act of 2021 (ARP) Coronavirus Local Fiscal Recovery Fund (Fund 176)

Ordinance 2021-15 To Expend American Rescue Plan Act of 2021 (ARP) Coronavirus Local Fiscal Recovery Funds from Fund 176

Resolution 2021-03 Establishing Design and Construction Standards to the Town of Pittsboro

**PITTSBORO TOWN COUNCIL MEETING
TUESDAY, AUGUST 17, 2021 @ 7:00 PM**

QUORUM:

Jarod Baker
Melodi Ingalls
William Majeske
Randy Price – ZOOM
Jay Thompson

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Police Chief Scott King – ZOOM
Asst Police Chief Carl Carson - ZOOM

OTHERS: Steve Maple, Building Commissioner; Robin Swalley, Parks & Rec Superintendent; Jeff Porch, Park Board President; Jackie Briggs, Rudy Schwarz; Brian & Patty Snyder, Karen Drive; Paul Claire, Pyatt Builders

ZOOM attendees: Jason Love, Town Manager; Eric Wathen, RQAW; Adam Peaper, Rundell Ernstberger; Jay Thompson; see attached list of attendees

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Jarod Baker brought the Council Meeting to order by establishing a quorum. All five (5) members are present. In person: Jarod Baker, Melodi Ingalls, William Majeske, Jay Thompson. ZOOM: Randy Price. Jarod then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Jarod Baker asked if there were any additions or corrections to the minutes from the July 20, 2021, meeting. There being none, Bill Majeske made a motion to approve the minutes as amended, Melodi Ingalls seconded. All ayes. Motion passes 5-0.

TOWN STAFF REPORTS

TOWN MANAGER:

Jason Love reported via ZOOM and updated the following items:
The purchase of 122 S Maple St - waiting on Andy Kult to get back with him
The survey on the property located east of town on south side of 136 – we are next on the list
The fence on the east side of Scamahorn Park will be installed by the end of the month.

POLICE CHIEF:

Chief Scott King went over the attached report
Scott gave an update on the training several officers are going through
Christi Patterson is working on numerous grants for the department
Police Commission meeting was cancelled for August
Jay Thompson thanked Scott and department on the call in his neighborhood, very quick response.

CLERK TREASURER:

Shari Ping presented the 60/90 list and reported that six (6) residents were shut off this morning.
Globe Life is interested in presenting to our employees for individual policies.
Rhonda Beck is interested in doing additional Veteran's Banners – can she have more poles to put them on? Jason Love said he will look into the cost for the rods and brackets to hold them.

BUILDING MANAGER:

Steve Maple went over the attached report.

Jarod Baker spoke with Baker Tilly about the correct assessed value from the county. Baker Tilly recommends waiting until next year and do a three (3) year review.

TOWN COMMITTEE REPORTS:**BOARD OF ZONING APPEALS:**

Jarod Baker informed there was no meeting. However, there is an open position on the BZA, and Julie Mardis has expressed interest in serving. Council President Jarod Baker appointed Julie Mardis to serve on the BZA. Jarod asked Jim Buddenbaum if a Town Council member can serve on the BZA. Jim said no but he will research.

FIRE BOARD:

Bill Zeunik was not present. Bill Majeske reported that the County is looking at a LOIT (Local Option Income Tax) of .25% for Police and Fire only. Fire Board gave their approval to pursue. Eric Wathen explained the process involved in pursuing the LOIT.

PARK AND RECREATION:

Robin Swalley went over the attached report.

Robin thanked Jason and his guys for moving dirt to the area around the Veteran's Memorial.

Robin thanked the fire department for cleaning the basketball courts.

Robin reported the board approved the plans for the new concession and would like for the Town Council to approve the expenditure from the Park Impact Fee. The plans are for \$149,000. Bill Majeske made a motion to spend the money from the Park Impact Fee Fund. Randy Price asked about the fluctuating cost of material and what that will do to the cost? Jason Love explained the cost is actually coming down at this time. Bill amended his motion to a do not exceed \$149,000, Jay Thompson seconded. Jarod took a roll call vote: Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0.

ADVISORY PLANNING COMMISSION:

Steve Maple reported that the main topic was the proposed rezone of Hidden Hills. Which is now in front of the Council for their vote.

POLICE COMMISSION:

Melodi Ingalls reported the meeting was cancelled

REDEVELOPMENT & ECONOMIC DEVELOPMENT COMMISSIONS:

No meeting

CONTRACTED BUSINESS:

Eric Wathen, RQAW, reported that the Standards Manual will be discussed later in the meeting

Eric reported that the Community Crossing Grant application was submitted by July 31st and should hear something by the end of August

Eric reported that they have been working with Jason, Chris, and Jarod in submitting the applications for the SWIF grants

OLD BUSINESS

122 S Maple Street – see report above by Jason Love

Brixton ½ Acre Lot – Jarod reported that there is a waiting period we have to follow before we can formally finalize the transfer from County

ARPA Funds – Jarod Baker explained the process of using the ARPA Funds and we need to establish a new fund with Ordinance 2021-14. Jarod then turned to Jim Buddenbaum for legal counsel's view. Discussion followed. Jarod explained how the Fund 176 needs to be established in order to expend the money. Discussion followed. Jarod made the motion to consider **Ordinance 2021-14 Establishing an American Rescue Plan Act of 2021 (ARP) Coronavirus Local Fiscal Recovery Fund (Fund 176)**, Bill Majeske seconded. Jarod took a roll call vote: Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0.

Jarod made the motion to approve **Ordinance 2021-14 Establishing an American Rescue Plan Act of 2021 (ARP) Coronavirus Local Fiscal Recovery Fund (Fund 176)**, Melodi Ingalls seconded. Jarod took a roll call vote: Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0.

Jarod then summarized the verbiage from Dan Hedden regarding the uses of the funds. Premium pay may not be more than \$13/hour or \$25,000 which are plans meet this requirement. Jim Buddenbaum read Section 1: Premium Pay Plan of **Ordinance 2021-15 To Expend American Rescue Plan Act of 2021 (ARP) Coronavirus Local Fiscal Recovery Funds from Fund 176**. Jarod asked for comments from the Council. Discussion follows, it was decided to table until next month. Jarod Baker asked for a motion to introduce and do the first reading of Ordinance 2021-15. Jarod made the motion, Bill Majeske seconded. Roll call vote: Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0. Jason Love asked that all emails received be shared among everyone. Jim Buddenbaum introduced the Revenue Sources Guidance for Indiana Counties, Cities and Towns.

Construction Standards Manual – Eric Wathen explained the only thing that didn't get changed was referring to the video taping of sewer lines. Jarod Baker introduced **Resolution 2021-03 Establishing Design and Construction Standards to the Town of Pittsboro**. Jarod made the motion to approve Resolution 2021-03, Bill Majeske seconded. Roll call vote: Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0.

Funding for New Police Station – Jarod Baker asked Jason Love and Eric Wathen to explain what a GO (General Obligation) Bond is. Jason Love explained that the County uses these all the time and Eric would be better to explain along with the help of Baker Tilly. Eric explained that a GO Bond can be used for about anything. With the TIF area going away next year, there will be a gap between the assessed values. There will be no increase in our taxes. Jarod asked for Council comments. Discussion followed. Jason Love said Baker Tilly recommends using a local bank instead of using the Bond Bank.

NEW BUSINESS

Lodge Street – Jarod Baker explained the reason for changing the direction of the 1-Way to run west to east. Church Street needs to stay because of the foot traffic going into the ice cream shop. Jay Thompson asked about Legion Lane and marking it as no left turn. Jim Buddenbaum will draw up an Ordinance to allow for this switch.

Update Sewer Plant – Jarod Baker explained how a good portion of the ARPA money be used for updates to the Wastewater Treatment Plant. Bill Majeske asked if there was a dollar amount in mind for the updates? Jason Love said no but Chris York has a wish list.

Pyatt Builders – Jarod Baker explained that the Advisory Plan Commission passed 6-0 for the Preliminary Plan for Hidden Hills addition. Jarod turned the meeting over to Paul Claire. Paul thanked the Council and informed the Council that John Hill's mother Marilyn passed away this morning. Paul introduced Jackie Briggs and Rudy Schwarz who are representing the Fisher Hill family. Paul gave a history of the property and its owners. See attached presentation of Hidden Hills for a complete detail of the plans for the property.

Jarod Baker asked for a motion to approve the Planned Unit Development (PUD) District. Jarod made the motion, Bill Majeske seconded. Roll call vote: Randy-yes, Jay-no, Melodi-no, Bill-yes, Jarod-yes. Motion passes 3-2.

After Hours/Weekend Call Outs – Jarod Baker explained that Jay Thompson brought this to the Council's attention. Town employees being called out for faulty work by developers, how do we address? How do we pursue seeking funds for cost recovery? Jim Buddenbaum asked for an example. Jay explained how sewage was backing up into the homes due to a plug not being removed after testing pressured in the sewer lines. Jason Love explained that all call outs should be done by a salary personnel and not call an hourly employee. Our rates should include the cost of doing business and it is our responsibility as utility handlers.

PUBLIC COMMENT

Robert A – asked about the density of the property

Mark Ball asked if it passed? Jarod said it did by a vote of 3-2.

COUNCIL COMMENT

Jay Thompson had the following comments:

Asked Jim Buddenbaum for an update on the Panhandle rate case

Asked about the alarm ordinance – it was decided that it was not approved

Asked about any concerns from Jason or Scott about the road closure for bridge work being done

Asked about the budget hearings

Melodi Ingalls – asked about the public being here to speak and we did not allow them to speak. Not a public hearing and they could have spoken during the Public Comments section.

Jarod Baker – thanked Jack and Robin Swalley for the cleaning up of the flower beds in the parking lot across from the Mason Inn.

ATTORNEY

Jim Buddenbaum had nothing to report on

ACKNOWLEDGMENT OF CORRESPONDENCE

APPROVAL OF DRAFTS & CLAIMS


President Jarod Baker asked Shari Ping to present the drafts and claims for August 17, 2021, which includes all payments made since our last meeting in July. Jarod Baker made a motion to approve drafts and claims as presented by Shari, Bill Majeske seconded. Roll call vote-Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0.

ADJOURNMENT

President Jarod Baker informed everyone that the September 7th meeting will be held to discuss the budget. He then asked for a motion to adjourn the meeting. Melodi Ingalls made the motion, Jay Thompson seconded. Roll call vote-Randy-yes, Jay-yes, Melodi-yes, Bill-yes, Jarod-yes. Motion passes 5-0.


Respectfully submitted,


Shari L. Ping
Clerk Treasurer



Jarod Baker, President


Melodi Ingalls


William Majeske


Randy Price


Jay Thompson

Attest: 
Shari L. Ping, Clerk Treasurer