

**PITTSBORO TOWN COUNCIL MEETING**  
**33 EAST MAIN STREET, PITTSBORO**  
**TUESDAY, May 17, 2022 @ 7:00 PM**

**QUORUM:**

Jarod Baker  
Terry Northern  
Randy Price  
Jay Thompson

Jim Buddenbaum, Attorney - ZOOM  
Shari L. Ping, Clerk Treasurer  
Police Chief Scott King

**OTHERS:** Jason Love, Town Manager; Robin Drew Swalley, Parks & Rec Superintendent; Bill Zeunik, Pittsboro Fire Chief; Eric Wathen, ELW Consulting; Linda Thompson, 7722 Quail Creek Trace; Jeanene Karn, 7722 Quail Creek Trace; Spring Deaton, 86 Woodview Dr; Dan Keers, Ark Park (One West Business Park)

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

President Jarod Baker welcomed everyone and brought the Council Meeting to order by establishing a quorum. Four (4) of the five (5) members are present, Bill Majeske is absent. Jarod then asked the Council, staff, and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**APPROVAL OF MINUTES:**

President Jarod Baker asked if there were any additions or corrections to the minutes from the April 19, 2022, meeting. Jay Thompson asked Jim Buddenbaum if referring to Town Hall Streams was legal to use in the minutes. Jim said it was not an issue. There being none, Jarod Baker made a motion to approve the minutes, Terry Northern seconded. All ayes: motion passes 4-0.

**PUBLIC HEARING – VACATE LEE DRIVE:**

President Jarod Baker went over the procedure for a Public Hearing. This is an area that was never developed and became an issue when the trees started needing to be trimmed. Adjacent homeowners are interested in the property. Jason Love reported that it is only a dedicated unimproved right of way that makes sense to vacate and give back to the adjoining homeowners. The Baptist Church, Marty Cain and Ryan Vlha are the adjoining neighbors. Terry Northern asked about a legal description for the neighbors to add to their property deeds. Jarod Baker closed the Public Hearing.

Jason Love recommends having a survey done and split the property down the middle. Jim Buddenbaum recommends holding off on approving the ordinance until a legal description is done. Continue until June.

**TOWN STAFF REPORTS**

**TOWN MANAGER:**

Jason Love reported that the clarifier parts have been shipped, should be scheduled in 10 days to do the work. Jason presented four (4) tax abatement applications that were signed and dated on May 12, 2022 and handed to Jason after the agenda was already finalized. Jason would like to present to the Council for their review, Dan Keers has been waiting for a long time while forms approved for usage. Time is of the essence since he has tenants ready to move in. Jarod would like to hold a meeting on June 7<sup>th</sup> to allow the Council time to review. Eric Wathen recommends a Public Hearing. Jarod asked Shari Ping to scan and copy for the Council. Jay Thompson asked Jason when they will begin the street paving project. Eric Wathen said should begin next week.

**POLICE CHIEF:**

Scott King had nothing to report.

Jay Thompson asked Scott about a K9 report that was shared at the commissioner's meeting, he would like to see a copy of it as well. Jay also asked about the new officer Nate, Scott said he will be working tomorrow.

**CLERK TREASURER:**

Shari Ping wanted to report that the cost of the hose meters has gone up. Jarod wants to look at the sewer ordinance to see how it reads. If we can charge our cost whenever it goes up. Jarod wants to set a reminder to set a review of the hose meters.

Shari Ping reported on the 60/90-day report. The Council agreed to shut off those in the 90-day balances and send letters to the ones with a 60-day balance.

**BUILDING COMMISSIONER:**

Steve Maple had nothing to report.

**TOWN COMMITTEE REPORTS:**

**BOARD OF ZONING APPEALS:**

No meeting

**FIRE BOARD:**

Bill Zeunik reported four (4) of the new hires started and the new paramedic/firefighter will begin at the end of June. Jay Thompson asked Bill about the testing of the turbo draft, and will it be viable for us? Bill said yes.

**PARK AND RECREATION:**

Robin Drew Swalley reported that Bob Thompson for volunteering to raise and lower the flags at the Veterans Memorial. Robin reported that the Sorority donated \$1000 to purchase trees for the new entrance and a glider/swing for the pickleball court. Judy Compton is donating \$500 for a tree in memory of her husband Bill.

**ADVISORY PLAN COMMISSION:**

Meeting was cancelled

**POLICE COMMISSION:**

Scott King reported that the 2<sup>nd</sup> K9 is on the road now. They had a ceremonial swearing in during the meeting for Nate Schaller. Scott reported the police are going to be working with the fire department and learn how to do some water training at the retention ponds.

Jay Thompson asked about the vehicle status. Scott reported they should have two (2) cars back this week. The other three (3) will be in the next couple of weeks.

Jay Thompson asked about the new office building. Scott reported they should start putting walls up on Thursday.

**REDEVELOPMENT & ECONOMIC DEVELOPMENT COMMISSIONS:**

No meeting

**CONTRACTED BUSINESS:**

Eric Wathen, ELW Contracting, reported the paving crew will be here to get started next week. They will start on Wall Street, Waters Way and Olsen Street north of the bank. Lift station and force main survey are 8 – 10 weeks out. Working on the PER for the WWTP. Jay Thompson asked the trails on N Maple Street. Run off will slope to the street not the houses. Police Station advertisement will be sent to Shari to put in The Republican.

**OLD BUSINESS**

*Police Commission Vacancy* – President Jarod Baker went over the vacancy left by Melodi Ingalls resigning. We received three (3) applications, Kimberly Shupert, Eric McGinnis and Erik Jones. Jay Thompson would like to bring all three (3) in since they are willing to follow the state statute and go to the circuit court to be sworn in. Terry Northern was glad to see the interest and he would gravitate to Kimberly since she has the experience with the police department and firsthand knowledge. Terry would like to know Scott's thoughts; Scott would like to see a female representation to get their perspective. Randy Price is pleased with all three as well, he would lean toward a female and because of her background. All three (3) strong candidates. Jarod feels all three (3) are qualified and encourages the two (2) not selected to run again as the terms are up. Terry Northern made the motion to appoint Kimberly Shupert, Jay Thompson seconded. All ayes, motion passes 4-0.

*Speed Studies* – President Jarod Baker explained why this has been added to the agenda. Several streets have increased speed happening on them. He asked everyone to remember the cost associated with hiring a firm to do it and could possibly be no changes recommended. Robin Swalley lives on S Maple Street, and they fly down that road. Can't go below 25 as a speed limit. Albermarle Drive is another speed strip and ignoring the stop sign. Randy Price reported that Karen Drive is another street they speed on. Brian Estes, 130 Woodside, asked what is a speed study and its purpose? Jarod explained what he found in his research. Eric Wathen asked how much lower we want

to lower them. Shari Ping asked about making a 3-way stop at Maple Street and Wall Street. Terry Northern asked about Baldauf/475 E being 50 mph from 136 to railroad track and then 30 from track to Wall Street. Jason Love said the County won't lower the speed limit on Baldauf/475 E. Jarod Baker spoke with the INDOT about visually impaired at the intersection and they cleaned it up for a brief time. Instead of doing a speed study, he would encourage our police officers to write more tickets.

Kathi Grover, 635 Albermarle Drive, asked about a traffic study with the 132 homes coming in Hidden Hills. Terry Northern explained it's in the UDO of the developer for them to do a traffic study. Jason explained the study will show if the intersection needs revamping. Robin Swalley asked about a stop sign on S Maple and Woodridge Commons. Randy Price asked about where does the infractions go to? Scott King explained all infractions go to Brownsburg Court and we receive \$4 per ticket. He explained it is costly to start up our own town court and we would lose money by having our own court. Jarod is not opposed to continuing to discuss stop signs and digital signs in different areas of the town.

*Update on Next Level Trails* – President Jarod Baker explained that we received a grant for \$1.3 million. Eric Wathen, Steve Maple, and Jarod met with the DNR to discuss, and they informed us that we won't receive our money for 6 – 8 weeks. Jarod explained that there will be meetings to discuss the trails that will not be part of the Town Council or Advisory Plan Commission meetings. Meetings will be held to get the public feedback. Jarod thanked Steve Maple, Robin Swalley and Caleb from RQAW for all their hard work on this project. Jay Thompson asked if the concentration of the trails to be on the new areas and not Maple Street. Also, the west end of the park trail needs repaired. Jarod reported there is a piece missing in Jefferson Park that needs to be addressed as well.

#### **NEW BUSINESS**

*Heavy Trash* – President Jarod Baker turned this over to Shari Ping and Jason Love. Shari Ping reported that our last heavy trash pick up was a disaster. Ray's is only picking up two (2) items per household and not reducing the cost to the Town. Shari explained how Jason requested a dumpster and our maintenance workers drove around collecting what Ray's left behind. We are not trash collectors. Discussion followed. Jason will call Donnie Matthews from Ray's to look at our contract. Spring Deaton asked about the rate increase, did it include heavy trash? Shari said yes. Ray's will potentially require us to use their carts to be picked up with their arms.

#### **PUBLIC COMMENT:**

Jarod Baker introduced Trey with Representative Baird's office. He lives in Brownsburg originally from Crawfordsville. He asked what his office can do for the Town?

#### **COUNCIL COMMENT:**

President Jarod Baker reported that last week he and Terry Northern went to the Hendricks County Redevelopment Commission with a summary of wastewater capacity and 30% coming from SDI. County had extra TIF dollars from SDI and we were awarded 1.8 million dollars toward our WWTP improvements. Jarod thanked Terry for going with him and Jason, Eric and Chris York for pulling all the information together. Jay Thompson asked about the request from SDI, Jarod explained they are quiet for now. Jason will reach out to Mike Brooks from SDI. Terry Northern commended Jarod for his presentation at the HCRC. He explained that the money will come in two (2) parts, \$1.8 million will be in cash when the TIF is dissolved and \$160,000 will come our way later. Jay Thompson asked about an update on the flow meter that was discussed during last months meeting. Jason Love explained the process and will get with Mike Brooks on that matter as well. Jay then asked Jason about the progress on the second well, Jason no further progress has been made.

Jay Thompson read an email he received from David Yoder about extending a sidewalk on 136 from across from the fire station to Woodland Hills. Can the trails grant be used to cover the expense? Maybe with some adjustments. Jason explained there are open ditch and right of way issues.

Jay Thompson said that the Police Commission Ordinance requires the board members to be sworn in by the County Circuit Clerk. Also, the ordinance specifies they are to be paid \$480 yearly, but doesn't specify 12 monthly meetings. Do we owe back pay? Jarod requests that all new members of the boards receive a copy of the ordinance when seeking re-appointment. Jarod requests a digital copy of these ordinances. Shari Ping explained that it is covered under the Salary Ordinance at \$40 per meeting attended.

Jay Thompson read a text from Kim Shupert and she is excited to serve.

Jay Thompson asked about the \$15,000 bill from Parr Richey. It was explained annexation and vacation of Lee Drive was done during the last month.

**ATTORNEY:**

Jim Buddenbaum had nothing to report on

**ACKNOWLEDGMENT OF CORRESPONDENCE:**

No correspondence

**APPROVAL OF DRAFTS & CLAIMS**

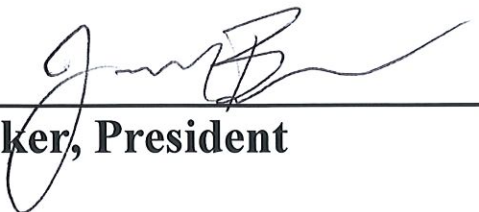
President Jarod Baker asked Shari Ping to present the drafts and claims for May 17, 2022, which includes all payments made since our April 19<sup>th</sup> meeting. Jarod Baker made a motion to approve drafts and claims as presented by Shari, Randy Price seconded. All ayes, motion passes 4-0.

**ADJOURNMENT**

President Jarod Baker reported the next meeting will be on June 21<sup>st</sup>. He then asked for a motion to adjourn. Jarod Baker made the motion, Jay Thompson seconded. All ayes, motion passes 4-0.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer

  
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**Jarod Baker, President**

  
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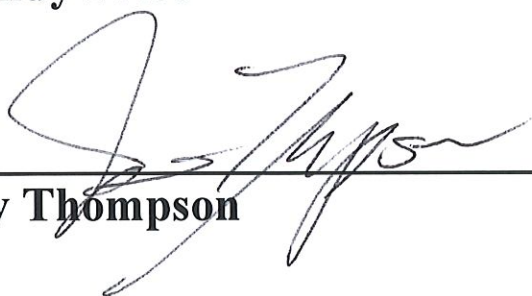
**Terry Northern**

  
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**William Majeske**

  
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**Randy Price**

  
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**Jay Thompson**

Attest:   
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**Shari L. Ping, Clerk Treasurer**