

Ordinance 2019-03 Regulating Parking in Jefferson Park  
Ordinance 2019-04 Authorizing the Acquisition, Construction and Installation of Certain Improvements to the  
Waterworks System

**PITTSBORO TOWN COUNCIL MEETING  
TUESDAY, MARCH 19, 2019 @ 7:00 PM**

**QUORUM:**

Shelby Smith

James Hill

William Majeske

Kimberly Carmean (late arrival)

Aleasha Boling, Attorney

Shari L. Ping, Clerk Treasurer

Major Scott King

**OTHERS:** Jason Love, Town Manager; Steve Maple, Building Comm; Eric Wathen, RQAW; Andrew Newton, Parks & Rec.; Bill Zeunik, Fire Chief; David Weyant, 7721 Shagbark Ct., Brownsburg; Steve Haley, 205 N Maple St.; Amber & Tom Stinson, 388 Karen Dr.; Jeff & Stacey Lewis, 394 Karen Dr.; Larry Hart, 400 Karen Dr.; Mike & Sylvia Wilkinson, 499 Karen Dr.; Brenda Keller, 206 Woodland Pl.; Dan Crum, 206 Deer Trace; April, Jeff, Henry Hannah, 6232 Brookshire Dr.; Shane Harrington, 406 Karen Dr.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

7:00 p.m. – President Shelby Smith brought the Council Meeting to order by establishing a quorum. Three (3) of four (5) members present. Doug Joiner is absent and Kimberly Carmean will arrive later. Shelby told the audience that the Public Hearing for the water rate was moved to April 2, 2019. He asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**APPROVAL OF MINUTES:**

President Shelby Smith asked if there were any additions or corrections to the minutes from the March 5, 2019 meeting. Bill Majeske made a motion to approve the minutes, Jim Hill seconded. All ayes. Motion carries.

**CONTRACTED BUSINESS:**

Eric Wathen, RQAW, reported that Grady Brothers was awarded the Community Crossing Paving contract for \$176,053.50. Shelby Smith asked for motion to authorize Jason Love to sign the contract. Jim Hill made a motion, Shelby Smith seconded. All ayes, motion carries. Eric told the Council he will not be at the April 2<sup>nd</sup> meeting. He will have Trent Montemeyer come in his place. Jason Love said that Trent should bring presentation boards to show the plans of the water plant to show to the public.

Steve Haley asked what the paving contract would cover. Eric Wathen said it will pave Mitchell, road next to old fire station, both sides of the I74 bridge.

**TOWN STAFF REPORTS**

**TOWN MANAGER:**

Jason Love had no report

**POLICE CHIEF: (see attached report)**

Major Scott King had nothing else to report. Shelby Smith made a comment about having ten (10) citizens signed up for Citizens Police Academy.

**BUILDING COMMISSIONER:**

Steve Maple had nothing at this time

**CLERK TREASURER:**

*Collections* – Shelby Smith went over the past due balance. Shelby asked Shari if we receive any reports from the collection company. Shari reported that we do not receive monthly reports-Only when someone pays on their account. Jim Hill asked Shari about the \$133,717.94 90 day balance. Shari explained that is everyone, current and past residents. \$132,952.10 is in collections.

**FIRE BOARD: (see attached report)**

Bill Zeunik, Fire Chief, reported on the sale of the engine 111. A group from Willow, Texas made a down payment to hold the engine for them after inspection and testing. Shelby Smith asked when they would pick it up and Bill said they are paying to have it shipped.

**PARKS & REC BOARD:**

Andrew Newton, reported that they are still taking resumes for the Board position until the end of March. The park board would like to interview each candidate and then give their recommendation to the Council on April 16.

The Tri-West Little League signed a contract to pay the same rate for the next three (3) years. The League also agreed to pay \$10,000 for baseball improvements. They also have two (2) vendors using the commercial kitchen in the Legion Building.

Fund 207 – The Park Board would like permission to spend the remainder of the allotted amount they did not spend from 2018 (\$27,759) in addition to the allotted \$36,000 for 2019 for a total of \$63,759. Bill Majeske made a motion to allow them the extra money in 2019, Shelby Smith seconded. All ayes, motion carries.

Farmer's Market will be held at the Pittsboro United Methodist Church parking lot and our insurance will cover the event.

The Board voted to increase Shawn Brown's hours from 25 to 31 per week. They would like to hire her full time by next year.

Let the record show that Kimberly Carmean arrived at 7:16 p.m.

**ADVISORY PLAN COMMISSION:** Steve Maple reported that the meeting in February was cancelled.

**POLICE COMMISSION:** Major Scott King reported the meeting was cancelled.

**REDEVELOPMENT/ECONOMIC DEVELOPMENT:** No Report

**OLD BUSINESS**

*SDI Follow Up* – Shelby Smith reported he received an email from Dan Keown stating the drainage project is the same as you saw it on your visit. They plan to start back up as the weather breaks.

*Park Board Vacancy* – Shelby Smith asked Shari Ping when the cut-off date is for resumes. Shari said the Board wanted to accept resumes until the end of March.

*Ordinance 2019-02 Amending the Water Utility Rates, Charges & Fees* – Shelby Smith told the audience this would be discussed in detail at the Public Hearing on April 2<sup>nd</sup>.

**NEW BUSINESS**

*HB1021* – Michael Springer, TW Superintendent, sent an email to Shelby Smith asking the Town to get involved in this bill. Michael is asking the Senators to restore the 10% threshold for the protected taxes waiver instead of the 40% as recommended by Senator Crane and Senator Mishler. Jim Buddenbaum and Aleasha Boling will look into for us. Aleasha said that they are coming to the end of their session, so they will act quickly. Jim Hill made a motion to send a letter in support of Michael Springer and authorizes Shelby Smith to sign said letter. Bill Majeske seconded. All ayes, motion carries. Shelby also urged residents to call Senators Crane and Mishler asking questions.

*Redevelopment Commission Appointment* – Shelby Smith informed the Council that we received one (1) resume from Troy Hardister. He asked Shari Ping to check the website to see if the opening is still listed. If so, change to show we will be accepting resumes until March 29<sup>th</sup>. To fill the spot on April 2<sup>nd</sup>.

*Ordinance 2019-03 Regulating Parking in Jefferson Park* – Introduced last meeting need to approve/adopt tonight. Bill Majeske made a motion to approve Ordinance 2019-03, Kimberly Carmean seconded. All ayes, motion carries.

*ArchiveSocial* – Shelby Smith asked Shari Ping to explain what this is. Social media sites contain communications sent to or received by the Town and its employees, and such communications are therefore public records. Since the Town has several Facebook pages, Shari highly recommends doing this to prevent posts or videos from being deleted

accidentally. See attached brochure for more details. Shelby asked Shari if ArchiveSocial could do a presentation at our April 16<sup>th</sup> meeting at 7:00 p.m. Shari said she would find out.

*Bond Ordinance – Water Project* – Shelby Smith presented the amended Ordinance 2019-04 Authorizing the Acquisition, Construction and Installation of Certain Improvements to the Waterworks System and Drinking Water Revolving Loan Program. Shelby urged the Council to read both in detail. He then asked for a motion to introduce Ordinance 2019-04. Bill Majeske made the motion, Kimberly Carmean seconded. All ayes, motion carries.

#### **PUBLIC COMMENT:**

Amber Stinson, 388 Karen Dr., asked the Council to go over the timeline for the trail project. She has 48 members in Deer Meadow who are interested in this timeline. Shelby Smith informed her that those 48 people could go back and watch our live videos on Facebook or listen to our recorded meetings. He was not going to waste everyone else's time on this matter.

Brenda Keller, 206 Woodland Place, asked what do we do if we don't have a computer or Facebook? How do we get the information? Shelby Smith told her they can call him and he would be happy to talk to them about the trail project. Reach out to those 48 people and give them his number.

Shelby Smith said a friend reached out to him and asked if he had seen the article on the Flyer's website written by Melissa Gibson. Shelby then read the email correspondence between him and Melissa. He told everyone that he would be speaking with Melissa tomorrow at 12:30 and she will print a follow up story in Saturday's Flyer.

Brenda Keller asked the Council if any of them lived in Deer Meadows. The answer was no. She said you would feel differently if you did.

Dan Crum, 206 Deer Trace, asked where did Melissa get the date to start was June? The packet of information given to the ten (10) residents along Karen Drive included the June date, but that was the starting time for engineering and bids for the trail to begin. June 2019 does not mean you will see a trail in the back of Deer Meadows

Shelby Smith gave his cell phone number (317-941-8435) told everyone to call him and he will discuss the trail project in detail.

Steve Haley, 205 N Maple St., said he is new to the trail and is wondering if the trail will eventually connect to the B & O Trail. Shelby Smith said yes it will, Brownsburg, Crawfordsville and Lizton are already years ahead of us and the reason it came about so quickly is because of the DNR Grant money that was made available.

Shelby Smith asked the young teenager sitting in the front row, why are you here? Usually the only reason a teenager is present is to earn a badge for scouts. He said he was earning his Communication Merit Badge by attending a Town Council meeting. Shelby informed him that there are always projects around the town such as trees, flowers and benches. Andy Newton said he had already contacted them to see what they could do in the Parks.

Larry Hart, 400 Karen Dr., asked where the estimates came from for the trail. Shelby Smith said it was only an estimate in order to complete the application. The process of obtaining the estimates and surveyes needed to get the true dollar amount. Larry asked if we had to complete all three (3) sections of the trail with the grant money. Shelby said yes and the reason we can't take Karen Dr. piece out is because the application was already submitted. If it is approved, we can decide to leave out a portion if it is not in the best interest of our citizens. Brenda Keller asked can't you tell now that it's not in the best interest of Deer Meadows residents. If the council decides that Karen Dr. should be left out, then we would have to return monies to DNR. Shelby said we haven't been able to sit down and talk to Duke with the current easements already there.

Dan Crum asked the Council, don't you think you will get the grant. Holcomb's is pushing it. Shelby said it was a flip of the coin. The Community Crossing Grant was the biggest grant the Town's ever received. Steve Maple said there is a request for \$178-\$225 million dollars requested from a kitty of \$25 million available. Communities all over the state have applied for it. Shelby said if he was a betting man, we would receive a stamp of denial in May.

Jeff Lewis, 394 Karen Dr., invited Shelby over to sit on his back deck to see how nice and quiet it is without a trail. Shane Harrington, 406 Karen Dr., arrived at 8:15. Why did you have our properties appraised since you don't have that much time vested. Shelby said we have lots of time already invested in this project. Shelby said he doesn't want to spend a lot more time on this until we find out in May if we receive the grant. Jeff Lewis asked but not enough time to notify the residents by certified mail after the second meeting December since this is when the initial discussion began. Shelby said in hind sight when this grant came to us, we should have contacted everyone then. After the February 5<sup>th</sup> meeting, I thought the letters would have been mailed the next day.

Sylvia Wilkinson, 499 Karen Dr., asked if it is approved it doesn't mean it's a done deal? Shelby said yes. She then asked if there will time set aside to allow the residents affected a time to express their concerns.

Brenda Keller said she had no idea this all came about in December. If something like this came up, the Town should have notified the residents. She feels everything was handled wrong. There was no notification to allow them to come to the meetings. What's wrong with sidewalks? I walk on the sidewalks all the time. The reason she moved here was because of the small town feel and we had one (1) stoplight. Why do we need a trail? If you want a trail then move to Carmel. Shelby said the only time anyone comes to the meeting is to complain. Brenda said because the meetings are boring. The meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month. Brenda asked if the agenda could be posted ahead of time or on Facebook? Shelby said the agenda is posted at least 24 hours before the meeting. Brenda said she has lived here for 19 years and there used to be a pamphlet mailed out sponsored by Carpenter Realtor with advertisement by the businesses in Town. It was very informative. Shelby mentioned we will be able to send out news with our monthly statements as announced at our last meeting.

Dan Crum, change the subject, asked why our meter readers don't wear a yellow vest when reading meters. Jason Love said that in the winter time they don't have any protective gear. Summer time they have shirts with the Town logo and name on them. Shane Harrington mention about the crime. Shelby said he wasn't going to speculate about crime until we start talking about lighting or borders. Shane then asked about the appraisal for the ground figures out to be .26 cents a foot. Shelby said they were only a preliminary appraisal to get the application sent in. If approved, new appraisals will be done. But Shelby doesn't want to spend a lot of time on this until we know if we received the grant.

Stacey Lewis, 394 Karen Dr., asked if the Town does received the grant, can you send out notice to all the residents? Shelby said yes he will personally send an email or call.

April Harrah, 6232 Brookshire, wants to know both sides of the story. Why does the Town want the trail? Shelby went over the emails with Melissa and said that he hoped this will give another side to the story. The Town will need to weigh out all the costs of the trails since this has been on the books since 2006 to do a full trail system with more walking trails available to our residents to connect with Jefferson Park. The financial piece is the reason we sat on it until the DNR Grant became available this year. The Grant is an 80/20 match.

David Weyant, 7721 Shagbark Ct, Brownsburg, Editor of the Brownsburg Sentinel, disappointed we didn't mention the Brownsburg Sentinel as a form of media. What brought him here tonight was the one sided article in the Flyer. He has many dealings with the Town of Brownsburg and attends their Council and Planning Commission meetings. He suggested we should put a communication tool on Facebook and the website. He plans on doing a full investigation by going through the minutes and videos to see the timeline. Jim Hill asked if he placed his paper in Pittsboro. He said no, he has 63 places in Brownsburg and 2 places in Whitestown. Shelby Smith asked if he plans on coming to all of our meetings – David said no. He is only here tonight because of the Flyer article.

**COUNCIL COMMENT:**

Shelby Smith mentioned the email he read and correspondence from Dan Keown of SDI.

**ATTORNEY:** Aleasha Boling had no further items

**ACKNOWLEDGEMENT OF CORRESPONDENCE:**

**REVIEW & APPROVE MARCH DRAFTS AND CLAIMS:**


Shari Ping presented the drafts and claims for March 19, 2019. Kimberly Carmean made a motion to approve the March 19<sup>th</sup> drafts and claims, Jim Hill seconded. All ayes, motion carries. The drafts and claims were passed for Council signatures

**ADJOURNMENT:**

Shelby Smith reminded everyone that the April 2<sup>nd</sup> meeting will have a Public Hearing and several ordinances. Jim Hill made a motion to adjourn, Kimberly Carmean seconded the motion. All ayes, motion carries.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer

  
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**Shelby Smith, President**

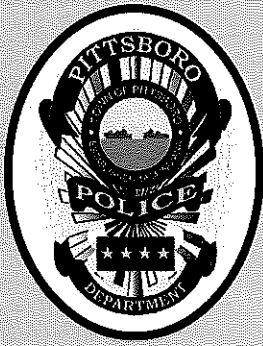
  
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**William Majeske**

  
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**Kimberly Carmean**

  
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**James Hill**

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**Doug Joiner**

**Attest:**   
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**Shari L. Ping**



**COMMISSION MEMBERS:**

President Landon Karst  
V.P. Robert Saunders  
Member Melodi Ingalls  
Member Dustin Danai  
Member Larry Compton

**DEPARTMENT MEMBERS:**

Chief Christi Patterson  
Assist. Chief Scott King  
Lt. Matt Stumm  
Sgt. Carl Carson  
Officer Nick Webber  
Officer Teri Crouch  
Officer Ron Frazer  
Officer Jason Burton  
Office Admin. Linda Ash

**New Hire Training** – Officers Staton and Buchanan are currently in the Indiana Law Enforcement Academy and are doing well. Graduation is scheduled for May 18, 2019.

**Stats:** See attached stats for February

**Training-** Officers have been completing numerous trainings over the recent months including pipeline awareness, Crisis Intervention, FTO (Field Training Officer) certification, Policing the Teen Brain, Suspicious Package/Explosive Training.

**Citizens Police Academy** - We will be starting a Citizens Police Academy on March 7, 2019 at 6pm. There are 10 people enrolled in the training. The training will consist of basic police procedures and tactics and give an overview of the PD's duties.

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**Runs (InterAct)** – 294

**Cases** – 9

\*Theft (X4)      \*Harrassing Comms.      \*Mental (Immed. Det.)  
\*Damage to Property      \*Poss. Of Meth/Syringe/Paraphernalia  
\*Dealing Meth/Poss. Of Syringe and Paraphernalia

**Arrests** – 2

\* Poss. Of Meth/Syringe/Paraphernalia  
\* Dealing Meth/Poss. Of Syringe and Paraphernalia

**Crashes** – 3

\*780 Jeff Gordon Blvd. – PD      \*136/475E – PD      \*174/66MM - PD

**UTT's** – 5

**Written Warnings** – 2

**Verbal Warnings** - 29

**Reserve Hours** - 69



Assistant Fire Chief  
Matt Stewart

# Pittsboro Fire Department

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## February Operations Report 2019

- Participated in high-rise training with Brownsburg Fire
- Part-Time new hire orientation continuing.
- Medical in-service training with SDI
- Chief met with SDI over funding
- All officers attended leadership class at Brownsburg Fire
- New foam system placed in service, in addition to current capability
- High visibility address signs being installed along Baldoff Road
- Working with several interested departments on sale of E111
- E111 inspection by group from Willow Texas. Two days of inspection and testing. Made down payment to hold for sale
- Active 911 implemented for Chief's and career personnel
- Chief Stewart attended classes at the National Fire Academy
- Chief's Zeunik attended County Chief and Operations Chief meetings. Also attended post incident review of the dive incident at heritage lake.

A – Shift. Runs: 20

B – Shift. Runs: 22

C – Shift. Runs: 17

A – Shift. 13 hours of fire / medical training, 12 hours fitness training

B – Shift. 24 hours of fire / medical training, 20 hours fitness training

C – Shift. 17 hours of fire / medical training, 14 hours fitness training

## Park Board Report- March 2019

- **New Board Position**
  - The Parks currently have an opening on the board and are accepting applications through the end of March. We plan to review the candidates, schedule interviews, and make a recommendation to Town Council for the appointment.
- **Rec events in the park-**
  - The Parks are currently planning 6 recreational events between May and October of this year including 3 movie nights, a 5K through Hendricks County Parks and Rec, and 2 music nights.
- **Little League Negotiations**
  - Successfully completed contract negotiations with TWLL. Further, we are building a great rapport with the league and excited for the future growth between the two.
- **Commercial Kitchen**
  - We successfully reached an agreement with two vendors to continue use of the commercial kitchen in the fish fry building. We also have an available spot for use of the commercial kitchen in the legion building and hoping to have that filled soon.
- **Fund 207 Expenditure**
  - The parks would like to request an extra expenditure approval from the DGLF in Fund 207 for 2019 to approve using what we didn't spend from there in 2018. Not an approval for extra money, but just asking if we can now use unspent funds we were approved for in 2018. We are generally allowed to spend around \$36,000 annually in Fund 207, roughly what we take in each year. In 2018, we only spent \$8,241, which was \$27,759 less than approved. In 2019, the recommended spend is \$36,000. We need to spend \$40,000 on baseball diamond fencing, plus another \$22,000 on railroad fencing where the new soccer fields are, for a total of \$62,000. We'd like to appeal to the Town Council (and then to the DGLF) to see if it's alright if we spend \$62,000 in 2019 out of Fund 207. The extra spent in 2019 would be MOSTLY offset by what we didn't spend out of there in 2018. The current balance in Fund 207 + a separate Trust Indiana savings account Shari stores money in is about \$138,000.
- **Farmer's Market**
  - PUMC has graciously offered to host the Park's Farmer's Market in their parking lot to increase visibility. The Farmer's Market will run Wednesday evenings in July, August, and September. Will begin advertising soon to recruit vendors. Any vendors can contact our Facebook page or our email [pittsboropnr@gmail.com](mailto:pittsboropnr@gmail.com)
- **Maintenance**
  - Will be installing several new items in the Parks such as grills, fencing, led park sign, mural, and basketball courts.



**TOWN COUNCIL OF  
PITTSBORO, INDIANA**

**An Ordinance Amending Chapter 72 of the Code of Ordinances  
Regulating Parking in Jefferson Park Subdivision**

WHEREAS, the Town Council of the Town of Pittsboro, Hendricks County, Indiana, desires to add parking restriction in Jefferson Park Subdivision the Town of Pittsboro, Indiana as set forth in the Chapter 72 of the Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PITTSBORO, INDIANA, that:

Section 1. Schedule I of Chapter 72 of the Town of Pittsboro, Indiana Code of Ordinances is hereby amended with the addition of the following restriction:

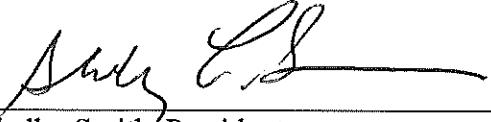
All Streets in Jefferson Park Subdivision	Parking shall be prohibited on the side where mailboxes are located.	Ordinance 2019-3	March 19, 2019
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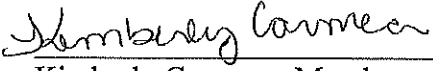
Section 2. This Ordinance shall be effective upon passage.

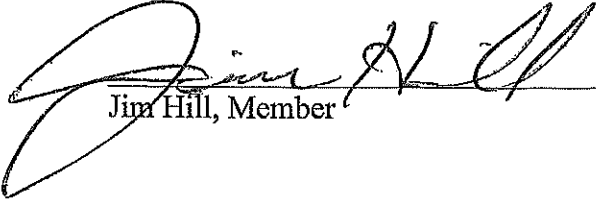
Section 3. All other orders, ordinances, resolutions or parts thereof in conflict with this provision and the intent of this Ordinance are hereby repealed.

PASSED AND ORDAINED by the Town Council of the Town of Pittsboro, Indiana, this 19th day of March, 2019, by a vote of 4 ayes and 0 nays.

TOWN COUNCIL OF THE TOWN OF  
PITTSBORO, HENDRICKS COUNTY, INDIANA

  
\_\_\_\_\_  
Shelby Smith, President


  
\_\_\_\_\_  
Kimberly Carmean, Member

  
Jim Hill, Member

\_\_\_\_\_  
Doug Joiner, Member

  
William Majeske, Member

ATTEST:

  
\_\_\_\_\_  
Shari Ping, Town Clerk/Treasurer

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