

Resolution 2023-07 Providing for Additional Appropriations

**PITTSBORO TOWN COUNCIL MEETING
33 EAST MAIN STREET, PITTSBORO
TUESDAY, MAY 16, 2023 @ 7:00 PM**

QUORUM:

Jarod Baker
Terry Northern
William Majeske
Randy Price – ZOOM
Jay Thompson

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Police Chief Scott King

OTHERS: Jason Love, Town Manager; Jack Swalley, Interim Building Commissioner; Steve Maple, Building Inspector; Robin Swalley, Parks & Rec Superintendent; Eric Wathen, ELW Consulting; Larry Compton, 7758 Quail Creek Trace; Zach Buchanan, 102 Burlington Pkwy; Linda Thompson, 7722 Quail Creek Trace; Jeanene Karn, 7722 Quail Creek Trace; Brian Estes, 130 Lakeside Dr; Laurie Christie, DLZ, 1522 N 200 E; Joseph Ray, 119 E Main St; Spring Deaton, 86 Woodview Dr; Bill Zeunik, Fire Chief

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Jarod Baker welcomed everyone and brought the Council Meeting to order by establishing a quorum. Four (4) of the five (5) members are present. Randy Price joined via ZOOM. Jarod then asked the Council, staff, and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Jarod Baker asked if there were any additions or corrections to the minutes from the April 18, 2023, meeting. Jay Thompson made a motion to approve, Jarod Baker seconded. Roll call vote: Randy-yes, Jay-yes, Jarod-yes, Terry-yes, Bill-yes. All ayes, motion passes 5-0.

PUBLIC HEARING: ADDITIONAL APPROPRIATION RESOLUTION

President Jarod Baker opened the public hearing by explaining the reason behind the additional appropriations. Notice was published in *The Republican* on May 4, 2023. This only affects the General and Park Funds. Jarod then asked for any public comments. There being none, he closed the Public Hearing. Jarod then asked for any Council comments. Jay Thompson asked where the money was coming from to support the additional appropriations. Jarod explained that it will be coming from the excess levy and within the funds themselves. Jarod Baker made a motion to approve **Resolution 2023-07 Providing for Additional Appropriations**, Terry Northern seconded. Roll call vote: Randy-yes, Jay-yes, Jarod-yes, Terry-yes, Bill-yes. All ayes, motion passes 5-0.

PUBLIC COMMENT:

President Jarod Baker asked if there were any public comments (other than topics on agenda). Joe Ray, 119 E Main St and Baptist Church on S Maple St, asked about the vacation of Lee Drive and the process to take over possession. Jarod Baker explained that we completed the abandonment and legal documents were sent to the County. Jason Love will reach out to the County and see that is split to the center line. Jay Thompson reported that he talked to the recorder and assessor regarding the property line. Jay also asked about the process/application regarding vacating a piece of property. Jim Buddenbaum said we had an application to fill out.

STAFF REPORTS:

TOWN MANAGER:

Jason Love reported on the closure of Wall Street due to the contractor for Hidden Hills running the water main across the road. It should be completed by Thursday morning.
Jason reported on the closure of 136 east of Town due to a traffic signal going up at 550 and 136.
Jason reported that meter reading is down to one (1) day now.

Jason reported that Hendricks County Paving is in Town for a few days to make repairs on Osborne Avenue and Sparks Addition. VanValkenburg is in Town doing sidewalk repairs and curb replacement. EDC is still working on some numbers and would like to hire London Witte Group to assist with crunching numbers. Hope to have numbers to the Council by the second meeting in June.

Jason reported on the trash truck is on Day 2 route and they discovered Jefferson Park is larger than we originally planned. Going to look over routes again on Friday and look at moving Whispering Fields to Day 1. On Day 1 we found the compactor is not set right and it is telling us we are full when we aren't. The company we purchased the truck from asked about using 64- or 96-gallon toters. He gave Jason a quote at \$59/each. Jason will report back when he has a better idea of costs. Jim Buddenbaum asked how many years the toters last. Jason said he wasn't sure. We would provide the first one to each resident at a cost of \$96,000. More information to come. Jason reported that he and Gary Golay put up the radar sign on Wall Street headed west.

POLICE CHIEF: (see attached report)

Police Chief Scott King sent the attached report. Scott reported that they extended a conditional offer to someone. Just waiting for the PERF approval. Once he is approved by PERF, he will then go the academy in August. Jay Thompson asked if Flock Cameras are sending you any hits. Scott reported they have had several hits on various issues. Jay then asked Scott about the purchase of a computer tower from Riverside instead of One Choice. Scott said One Choice recommended purchasing it from Riverside.

CLERK TREASURER:

Shari Ping reported on the 30/60/90-day list. Melanie will call those on the list, and she is usually successful in getting some to pay for while on the phone. Jarod asked that Shari start shutting those off in the 60/90-day list.

BUILDING COMMISSIONER: (see attached report)

Jack Swalley, Interim Building Commissioner, sent the attached report.

WEB DEVELOPMENT:

Scott Smith had a conflict tonight and could not be present. See attached report.

TOWN COMMITTEE REPORTS:

BZA – no meeting

FIRE BOARD: (see attached report)

Bill Zeunik went over the attached report. He reported the last full-time position has been filled. There are six (6) full time fire fighters on every shift. He received a confirmation on the chassis came in for the ambulance they ordered back in October of 2021, and we should have it by October. Jay Thompson asked Bill if they still had a truck stuck in Canada...Bill said yes. Jay also asked when the next Fire Territory meeting is...June 8th.

PARK & RECREATION: (see attached report)

Robin Swalley reported on the attached report. Robin reported that they did receive a response from Jeff Gordon regarding the new playground equipment. His team would like to know what their plans are, so the committee will be meeting on Friday to put together the plans. Jason read the response from Ryan Hutchinson, CFO of Jeff Gordon Inc.

PLANNING COMMISSION:

Steve Maple reported on the President and Vice President positions being resigned. New President and Vice Presidents were elected. Topics on the agenda involved animals in Town and rental properties. The next meeting will be a Public Hearing.

POLICE COMMISSION: (see attached report)

Scott King had nothing else to report outside of what was in the report.

REDEVELOPMENT AND ECONOMIC DEVELOPMENT:

Jason Love reported that the Economic Development Committee has met several times.

CONTRACTED BUSINESS:

Eric Wathen, ELW Consulting, reported that he has been out inspecting Hidden Hills with the connection of the water main. He still needs to test the sewer and the storm sewer.

Eric reported on the preconstruction meeting for the CCG this Thursday. They have a new project manager, and he is ready to move forward.

The Readi-Grant is ongoing.

Terry Northern asked about testing the manholes. Eric said yes.

Jay Thompson asked Jason if the camera system Chris York was demoing. Jason said no but they are close.

OLD BUSINESS

Next Level Trails: DLZ Proposal – President Jarod Baker went over the agreement from DLZ for Engineering Services since we scaled down the trails. Jay Thompson asked about the insurance wording being different. Laurie Christie reported that this is their standard terms and conditions. Also, Page 9 mentions concrete and asphalt. Steve Maple explained that the concrete will be along Wall Street and the asphalt will be in Jefferson Park. Terry Northern appreciates the breakdown of the hourly rates and feels they are a little high at 3.1 rate. Terry asked about the hourly rate versus the not to exceed lump sum. Eric Wathen explained. Jarod would like to see that the insurance liability section lines up. Jim Buddenbaum said Paragraph #11 could present a problem in that the Town can never be held liable for tort actions more than the statutory cap. Jay Thompson asked that we table this pending legal review. Jarod would like to send this over to our insurance company for their review as well. Table until the June 6th meeting.

RFPQ for Police Station - Jim Buddenbaum went over a few changes he made to the document. We need to decide the timing of this. The Evaluation Committee is Jason Love, Eric Wathen, Jack Swalley and Scott King and they will bring their ideas to the Council. Eric Wathen reported that the notice will be in the May 25 & June 1 issue of *The Republican*. The committee should be looked at on June 12. Jarod Baker made a motion to approve the edits to move into the next phase. Jay Thompson seconded. Roll call vote: Randy-yes, Jay-yes, Jarod-yes, Terry-yes, Bill-yes. All ayes, motion passes 5-0.

Salary Manual Revisions – President Jarod Baker explained the reason for the revisions to satisfy the State Board of Accounts (SBOA). Jarod went over the changes that needed to be made. Jay Thompson went over the changes he found.

Town Hall Streams Revisions – President Jarod Baker explained the reason this service is provided. The chat feature was to be used during the Pandemic. Since the Pandemic has been lifted, we could potentially stop using the chat feature. If someone is interested in speaking about a topic, they should come in person to the meeting. Bill Majeske agrees that more people in the audience if concerned about a particular topic. Terry Northern is not opposed to eliminating the feature since it did not flow correctly. He likes to have the public participate at our meetings; it shows their support. Jarod Baker recommends keeping video retainment for 90 days. We have a contract with Town Hall Streams for three (3) years. Jay Thompson encourages public participation through online comments. Jarod Baker made a motion to remove the Chat Feature from Town Hall Streams, Bill Majeske seconded. Roll call vote: Bill-yes, Terry-yes, Jarod-yes, Jay-no, Randy-yes. All ayes, motion passes 4-1.

Bill Estes, 130 Lakeside Dr., asked about the Council members being here. Jarod gave the laws for attendance by Council members.

NEW BUSINESS

COUNCIL COMMENT:

Terry Northern – constituent discussing the new trails can we add a push button to the stop light at Maple and 136, State controls that. Jason reported that they will be redoing the intersection and we will have four (4) of them just like the ones in Brownsburg.

Jay Thompson – asked Jason about the extra meter billing for the lift station from Hendricks Power
-asked Jason about the \$2300 spent on a large printer-Jason explained it will be in the water plant for mapping of the storm sewers, sewer, and water systems within the Town.
-asked Jim Buddenbaum about the Panhandle update. Jim explained we are still waiting on the ruling
-thanked Dan Ball or Gary Golay for repairing the meter pit at Ken Tucker’s
-asked Shari about the election costs for this year. Shari has not received anything.
-noticed a charge for taxes on 108 W Main St. Shari explained that we owed for ½ year

ATTORNEY ITEMS:

CORRESPONDENCE:

President Jarod Baker would like to remove this section from our agenda. We do not have to acknowledge correspondence received. Jarod Baker made a motion to remove correspondence, Bill Majeske seconded. Roll call vote: Bill-yes, Terry-no, Jay-no, Jarod-yes, Randy-yes. Motion passes 3-2.

APPROVAL OF DRAFTS & CLAIMS:


Shari Ping presented the drafts & claims for May 16, 2023, which includes all payments since our April 18th meeting. Jarod Baker made the motion to approve drafts and claims, Terry Northern seconded. Roll call vote: Randy-yes, Jay-yes, Jarod-yes, Terry-yes, Bill-yes. All ayes, motion passes 5-0.

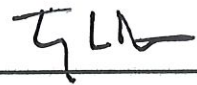
ADJOURNMENT:

Jarod Baker announced there will be a meeting on June 6th to go over the Salary Manual revisions and DLZ update. Jarod made the motion to adjourn, Bill Majeske seconded. Roll call vote: Bill-yes, Terry-yes, Jay-yes, Jarod-yes, Randy-yes. Motion passes 5-0.


Respectfully submitted,

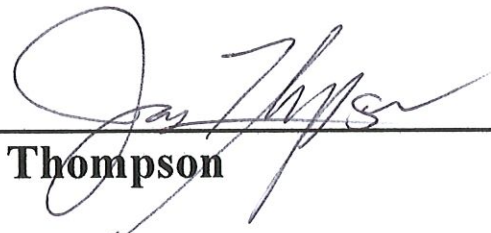
Shari L. Ping
Clerk Treasurer


Jarod Baker, President


Terry Northern


William Majeske


Randy Price


Jay Thompson

Attest: 
Shari L. Ping, Clerk Treasurer