

Resolution 2023-07 Dedication of Right-of-Way in Section 2
Resolution 2023-08 Dedication of Right-of-Way in Section 3

PITTSBORO TOWN COUNCIL MEETING
33 EAST MAIN STREET, PITTSBORO
TUESDAY, JULY 18, 2023 @ 7:00 PM

QUORUM:

Jarod Baker
Terry Northern
Randy Price
Jay Thompson

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Police Chief Scott King
Asst. Police Chief Carl Carson

OTHERS: Steve Maple, Building Commissioner; Jack Swalley, Sr Building Inspector; Robin Swalley, Parks & Rec Superintendent; Eric Wathen, ELW Consulting; Bill Zeunik, Fire Chief; Larry Compton, 7758 Quail Creek Trace; Linda Thompson, 7722 Quail Creek Trace; Sheila Hussey, 501 Woodland Place; Brianne Henry, 491 Woodland Place; Candy Caldwell, 545 Freedom Drive; Spring Deaton, 86 Woodview Drive; Keith Gurley, 509 N Maple St

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Jarod Baker welcomed everyone and brought the Council Meeting to order by establishing a quorum. Four (4) of the five (5) members are present, Bill Majeske is absent. Jarod then asked the Council, staff, and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Jarod Baker asked if there were any additions or corrections to the minutes from the June 20, 2023, meeting. Shari Ping made the corrections sent by Jay Thompson. Jarod Baker made a motion to approved with noted edits that Jay sent in are completed, Terry Northern seconded. All ayes, motion passes 4-0.

PUBLIC COMMENT:

President Jarod Baker asked if there were any public comments (other than topics on agenda). Keith Gurley, 7-1 Foundation, thanked the Town for all those who helped to make the Freedom Celebration a huge success. He had a plaque to present to Bill Majeske for being named the Grand Marshall, but Bill was not present. He received more compliments on the fireworks (Randy), and they were magnificent. Best we have ever had. Randy Price said he is blessed to be a part of it. Keith wanted to talk to Jason about cleaning the parade route with the street sweeper. Keith thought the parade route being a straight line was better, he is getting with Scott King on Monday to go over his thoughts on the parade route being changed.

CF-1 Review (Tax Year 2022 pay 2023): 401 W Kam Drive

President Jarod Baker explained the process of the abatement last year. A CF-1 was filed on February 13, 2022. There was some miscommunication between the property owner and the County Auditor. It was accepted by the deadline in the Auditor's office. Terry Northern was confused about the number of employees, retained employee's vs the new employees. He also mentioned that all along this was supposed to be filed with us prior to the form being sent to the auditor. Jarod read #2 on the Instructions of the Form CF-1. Lack of communication needs to be improved. Jarod explained that this is a learning curve for us. Terry Northern made a comment about the 10% penalty, this should not be our responsibility. Jarod mentioned that the drain fee cannot be abated. Jay Thompson asked if FSG had any feedback, Jarod said no. Jarod Baker made the motion that the CF-1 is in compliance with the 2022 pay 2023 taxes, Randy Price seconded. Roll call vote: Randy-yes, Terry-yes, Jarod-yes, Jay-yes. Motion carries 4-0.

STAFF REPORTS:

TOWN MANAGER:

Jason Love was not able to attend tonight due to working at the Hendricks County Fair.

POLICE CHIEF:

Chief Scott King sent the attached report. Questions regarding the report will be discussed during the Police Commission report. Jay Thompson thanked the Police for the job done during the parade.

CLERK TREASURER:

Shari Ping was not able to provide a 30/60/90-day report for tonight's meeting.

BUILDING COMMISSIONER: (see attached report)

Steve Maple reported that he sent in the attached report.

WEB DEVELOPMENT UPDATE: (see attached report)

Scott Smith was not able to attend. Jarod Baker went over the attached report. Jarod also reported that Scott has been taking a lot of pictures and will be uploading them onto the website and the Facebook pages.

TOWN COMMITTEE REPORTS:**BZA: (see attached report)**

Jarod Baker reported that the BZA met on July 17th. Steve Maple reported that they had a meeting with a request for two (2) variances on the property just south of Love's Truck Stop. See the attached report. The BZA passed both variances by a 4-0 vote.

FIRE BOARD: (see attached report)

Bill Zeunik sent the attached report.

PARK & RECREATION: (see attached report)

Robin Swalley sent the attached report. Robin asked Jim Buddenbaum about posting photos from cameras at the concession stand on Facebook to see if anyone can identify them. Jim told her that Scott King would be the better person to ask about that. Terry Northern asked if John Q citizen posted the photos on Facebook? Jim did not recommend that. Jay Thompson asked about insurance for the Farmers Market being held at the church. Robin said the food is handled through the Health Department. Jay spoke with Dustin from Hometown Insurance, but he hasn't heard anything back. Jim Buddenbaum asked if it was a park sponsored event. Jim feels that the insurance covers us and not the participants. Jarod Baker mentioned that we can not ask the mom & pop vendors for insurance policies, or we will drive them all away. The church should have liability insurance to cover events held on their property.

ADVISORY PLANNING COMMISSION: (see attached report)

Steve Maple went over the attached report.

POLICE COMMISSION:

Scott King went over the rank stipend being voted on to be raised. This will not affect this year's budget. Jarod reminded Scott that it will need to be brought up when we start talking about the budget. Scott then went over the promotions of two (2) officers to Sgt. He explained that there will be no change of monies since both are filling vacancies within the department. Shari Ping asked about K9 Officer Riley. Scott said they donated her to the University of Indianapolis Police Department.

REDEVELOPMENT COMMISSION:

Jarod Baker reported that they will be meeting next Thursday to go over a proposed spending plan with the TIF Revenue.

ECONOMIC DEVELOPMENT COMMISSION:

Spring Deaton reported that the ball is back in Fleece Performance's hands.

CONTRACTED BUSINESS:

Eric Wathen, ELW Consulting, reported that the Community Crossing is finished along with some additional work done on Jeff Gordon Blvd. Waiting on the cancelled check in order to complete the report to close out the CCMG. He is reviewing the lift station plans, should have that done this week.

The sewer has passed in Hidden Hills subdivision. They are getting ready to install the other utilities. New section of Keers/Ark Park development under review.

OLD BUSINESS

Jefferson Park/Arbor Homes: Dedication/Acceptance of Streets/Sections 2 & 3 – President Jarod Baker went over the streets included in this dedication. Terry Northern asked about the bonds still in effect, Eric Wathen reported the bonds on the streets have expired. Eric is fine with these streets being accepted. Jarod Baker made the motion to approve **Resolution 2023-07 Dedication of Right-of-Way in Section 2**, Jay Thompson seconded. All ayes, motion passes 4-0.

Jarod Baker made a motion to approve **Resolution 2023-08 Dedication of Right-of-Way in Section 3**, Randy Price seconded. All ayes, motion passes 4-0.

Salary Manual Revisions – President Jarod Baker thanked Melanie Raleigh for her help with retyping the job descriptions. He should have the final editing next month.

RFP for Police Station – Jarod Baker asked Eric to give a report on the RFPs received. Eric reported we received two (2) proposals – Garmong and Martz. They chose the proposal from Garmong. He reported that they liked the Paoli Police Station after visiting it. Eric went over the process going forward. Terry Northern asked about the exposure at the end of phase 1 being 10%. Eric said that would be the maximum. Jay Thompson asked if this is being planned with growth and expansion. Jarod said Paoli was not planned for expansion. Discussion followed. Jarod thanked Eric for his work on this project. Jarod made a motion to move forward with Garmong, Jay Thompson seconded. All ayes, motion passes 4-0.

NEW BUSINESS:

Security Gates – Jarod Baker reported that Jason has not heard anything for prices regarding securing our properties with gates.

Vacate Right-of-Way in Deer Meadows – President Jarod Baker explained the reason for the vacation between 491 and 501 Woodland Place. A petition to vacate was received on June 23, 2023, from the homeowners. This was to be left open for connection to the east. Hidden Hills and Pyatt Builders have no intention of using this access. Chris York is okay with the easement and the fire hydrant located in the easement. Jarod asked Steve Maple or Jack Swalley if they had a description of the Right-of-Way. Not at this time. Terry Northern explained that the vacation would probably need some field work done by a surveyor. This cost should be borne by the petitioner. Discussion followed regarding the proper way to split the vacated property. Jarod Baker made a motion to approve the petition to vacate the right-of-way between 491 and 501 Woodland Place, Randy Price seconded. All ayes, motion passes 4-0.

Travel Reimbursement Policy – President Jarod Baker explained that he sent back some edits and asked if the Council had any other edits. Jay Thompson said he had several suggestions and sent them back to Jim and not to everyone. He is concerned about the mileage rate and feels we should use the current GSA rates and as well as for the hotel rates. Jim Buddenbaum recommends getting the policy cleaned up with all recommendations. Randy Price, Jarod Baker and Jay Thompson all agreed. Table this until the August meeting.

Food & Beverage Tax – President Jarod Baker explained the reason for this. He reported that a letter has been drafted to assess the ability to get a 1% food and beverage tax for the Town. Meeting with Rep. Thompson and Senator Buchanan. The 1% tax would be used for our drinking water, sewer plant and lift station upgrades. Jarod wants to know if the rest of the Council is okay with starting the process. Randy Price is not against exploring the process, Terry Northern is okay with it. Jay Thompson thinks we should ask our constituents, could be detrimental to them. Eric Wathen reported that all the surrounding towns in the county are charging it.

COUNCIL COMMENT:

Jarod Baker – contacted by the B&O Trail to extend the trail further west into Hendricks County. He read a letter of support for the grant to expand the B&O Trail. No concerns-he will submit letter tonight.

- Wanted to ask Jason about the trash truck leaking hydraulic fluid. Randy Price explained it is the compressing of the trash and not hydraulic fluid. Jason is looking to plug things up better.
- During the Police Commission meeting Kim commented after Scott reported that it was approved 5-0, WOW it was approved 5-0, that's interesting and strange chance. He feels it was insulting to the Council that we wouldn't support the Police Department.
- Thanked the Town workers involved with the Freedom Celebration parade.
- He wanted to clear up some miscommunication – we can pay for our public works people out of the general fund; it is entirely legal. The DLGF said that any legal purpose we choose to pay from the utilities, it's kind of a slush fund and it makes it easier for us since they make a lot of money. I heard one (1) guy blew up of the \$1000/month raise the police received; he can't control how the employees are going to react.
- The reason he didn't make it to the 2:30 meeting with Jarod Baker and the utility workers is because he was in another meeting with a different Jarod Baker from Motorola. Just wanted to make this on public record since Jarod did last week.

Spring Deaton – after speaking with Rhonda Wiles with the Brownsburg Chamber, asked Jarod if she being a member of the EDC could be added to the list to attend the Brownsburg Chamber of Commerce meetings/luncheons. She feels it could be very beneficial to the EDC as we grow.

ATTORNEY ITEMS:

APPROVAL OF DRAFTS & CLAIMS:

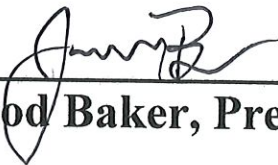
Shari Ping presented the drafts & claims for July 18, 2023, which includes all payments since our June 20th meeting. Jay Thompson had several questions. Jarod Baker made the motion to approve drafts and claims, Terry Northern seconded. All ayes, motion passes 4-0.

ADJOURNMENT:


Jarod Baker announced there will be a budget meeting on August 4th at 8:30 am. Our next meeting will be held on August 15th. Terry Northern made the motion to adjourn, Jay Thompson seconded. All ayes, motion passes 4-0.

Respectfully submitted,

Shari L. Ping
Clerk Treasurer



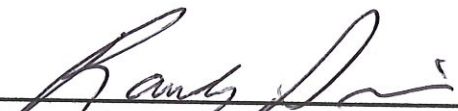
Jarod Baker, President



Terry Northern



William Majeske



Randy Price



Jay Thompson

Attest: 

Shari L. Ping, Clerk Treasurer