

Ordinance 2026-01 Amending Ordinance 2025-15 (2026 Salaries and other Compensation for Officials and Employees)

**PITTSBORO TOWN COUNCIL MEETING
TUESDAY, JANUARY 20, 2026 @ 7:00 PM**

QUORUM:

Jarod Baker

Larry Compton

William Majeske

Terry Northern

Randy Price

Shari L. Ping, Clerk Treasurer

Police Chief Scott King

Jason Love, Town Manager

OTHERS: Hallie Wood, Parks Director; Bev Austin, 2478 E US Hwy 136; Eric Wathen, ELW Consulting; Jay & Linda Thompson, 7722 Quail Creek Trace

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Jarod Baker brought the Council Meeting to order by establishing a quorum. All five (5) members are present. Jarod asked everyone to keep the family of Cathy Vandivier in their thoughts and prayers, Cathy passed away on Christmas Day. Jarod then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a moment of silence.

APPROVAL OF MINUTES:

President Jarod Baker asked if there were any additions or corrections to the minutes from the December 16, 2025, meeting. There being none, Jarod Baker made the motion to approve as written, Bill Majeske seconded. All ayes, motion carries 5-0.

President Jarod Baker asked if there were any additions or corrections to the minutes from the January 3, 2026, meeting. There being none, Bill Majeske made the motion to approve as written, Larry Compton seconded. All ayes, motion carries 5-0.

TOWN STAFF REPORTS

TOWN MANAGER:

Jason Love had nothing to report.

Terry Northern asked Jason about the FTI Foundation Permit on April's report. Isn't this during this month's reporting period.

Terry Northern asked about the replacing of tanks and piping on April's report at \$718,481. Is this a typo? Jason explained that this was for the Circle K replacement of fuel tanks and piping.

POLICE CHIEF:

Scott King sent the attached report.

CLERK TREASURER:

Shari Ping went over 60/90 days past due list. Six (6) or seven (7) accounts were shut off for non-payment when we had the warm spell. The moratorium prevents her from shutting off anymore.

Shari Ping read a letter received from Robert Pillar requesting paternal time off of two (2) weeks, when his son is born. Jarod Baker went over Section 602 of the handbook and made a motion to honor said section, Bill Majeske seconded. All ayes, motion carries 5-0. Jarod Baker made a motion for the requested parental leave for Rob Pillar, that the employee can take off the two (2) weeks off to bond with the child, anytime after that he would need to use his earned but unused vacation or sick time. Randy Price seconded the motion. All ayes, motion carries 5-0.

BUILDING & PLANNING DEPT:

Jarod Baker reported that April Wrigley sent the attached report.

WEB DEVELOPMENT UPDATE:

Scott Smith sent the attached report. Jarod Baker reported that he has been in discussions with Scott and Civic Plus on new upgrades and ADA compliant websites. A new contract will be needed.

TOWN COMMITTEE REPORTS:**BOARD OF ZONING APPEALS:**

Jarod Baker reported that the BZA met prior to our meeting this evening. It was more educational on processes of the BZA.

FIRE BOARD:

Bill Zeunik, Fire Chief, sent the attached report.

PARKS & RECREATION:

Hallie Wood sent the attached report.

Jason Love reported that the new building is going up.

Terry Northern asked about a memorial for Cathy Vandivier in the Park. Bev Austin suggested planting a tree. Hallie Wood will address it during their next meeting. Jason Love explained that there will be a place in front of the new building for some landscaping. Possibly plant something there. Hallie will talk it over with the Park Board.

ADVISORY PLAN COMMISSION:

Jarod Baker reported that they met on December 17th and they are continuing to work on future land use section of the Comprehensive Plan. They will meet next week to continue working on other matters.

POLICE COMMISSION:

Scott King reported that the hiring process is going on now with a lot of good, qualified candidates. Scott thanked the Council for the nice benefit package that is available. There are 20 qualified candidates.

ECONOMIC DEVELOPMENT:

Jarod Baker reported that they met last week. They provided a recommendation to the Town Council for proposed tax abatement schedule for Faith Technologies (FTI).

Jason Love asked about FTI requesting a building permit and needs directions from the Council. Jarod Baker stated that they can receive a building permit, but their abatement will still be heard, but not a guarantee that it will be finalized with what they are seeking.

CONTRACTED BUSINESS:

Eric Wathen, ELW Consulting, reported that he completed submitting the updated road mileage to the State in December. They have all the roads on the map. Our road mileage increased by 25%.

Reviewed OPUS plans for the road.

He is working on updating the standards with water and the roads.

Terry Northern asked about the site development and authorizing Eric on the Police Station. Jason said no, Eric said it is signed. Jason said he pushed the closing out to mid-February. He is waiting for Phase II results. Jason is going to combine all parcels into one (1) and rezone it to PPW. That will allow us to move forward.

OLD BUSINESS:

Employee Handbook Revisions – Jarod Baker went over the various changes that need to be revised. Section 602 needs to be revised. Also changing the Vacation and Sick time from four (4) hours to two (2) hours. Jarod suggested we ask New Focus to see what most other companies are doing. Discussion followed. Jarod suggested leaving it at four (4) hours for now until we hear back from New Focus.

NEW BUSINESS:

Appoint APC Member – Jarod Baker explained that we do not have a democrat or independent. He suggested we advertise for 90 days and after the 60-day window, reach out to the Hendricks Democrat Chairperson to see if they know of any qualified candidates.

Review Financial Solutions Group (FSG) Proposal – Jarod Baker went over the proposal and noted that the total fee under this contract shall not exceed \$40,000. Bill Majeske asked if we had opened this service up to bid, such as Baker Tilley. Jarod said no we have not since going with FSG saved us money from using Baker Tilley. Discussion followed. Jarod recommended that we have a discussion with FSG to see if they can offer the same help to Shari Ping as Baker Tilley did. Jarod said we could put it out to bid for 2027. Terry Northern asked Jason about his views with FSG vs Baker Tilley. Jason feels he was closer to Baker Tilley when he was dealing more on the internal side of the utilities. We have different needs now than when we had Baker Tilley. Jarod Baker made the motion to approve the proposal from Financial Solutions Group (FSG) and allowed himself to sign on behalf of the Town, Terry Northern seconded the motion. All ayes, motion carries 5-0.

Salary Ordinance Amendment – Jarod Baker went over **Ordinance 2026-01 Amending Ordinance 2025-15 (2026 Salaries and other Compensation for Officials and Employees)** as the first reading. Jarod Baker made the motion to waive the rules for the second reading, Bill Majeske seconded the motion. All ayes, motion carries 5-0. Jarod Baker made a motion to approve Ordinance 2026-01 as written; Terry Northern seconded the motion. All ayes, motion carries 5-0.

Potential Sanitation Rate Study – Jarod Baker explained the reason for the deficit and based the rate on anticipated costs with starting our new sanitation services with truck purchases, toter purchases, employees, salaries and benefits. Jarod asked FSG if we need to do a full rate study, they said no but they recommended it. Bill Majeske asked how much a rate study would cost? Jarod feels it won't be as much as the water rate study we just did. Terry Northern suggests that we do a rate study so we can explain the increase to the public. It will also give us opportunities to improve in certain areas. Jarod suggested we get an estimate from FSG on cost. Terry Northern asked Jason about changing some of the employees from hourly to salary. Jason said yes. Jarod reached out to New Focus for sanitation job descriptions and how they manage their roles.

Heavy Trash and Shred Day Schedule for 2026 – Jarod Baker suggested reaching out to Eco Shred and the roll off company. Terry Northern suggested we plan them around the Tox Away Days in Hendricks County as May 1 & 2 and October 2 & 3.

PUBLIC COMMENT:

COUNCIL COMMENT:

Terry Northern wanted clarification on the vacation and sick hours. He recalls part of the justification on the two (2) hour and four (4) hour difference. He feels if the employee wants to leave early, then they should use vacation time and not use sick.

ATTORNEY ITEMS:

Jim Buddenbaum was not able to be here due to personal scheduling issues.

REVIEW & APPROVE NOVEMBER DRAFTS AND CLAIMS:

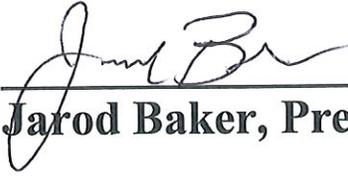
Jarod Baker asked Shari Ping to present the drafts and claims for January 20th. Shari gave the following amounts: Town Account (\$388,414.03), Sewer Account (\$56,107.14) and GO Bond Account (\$234,584.67). Bill Majeske made the motion to approve the drafts and claims as presented, Larry Compton seconded. All ayes, motion carries 5-0.

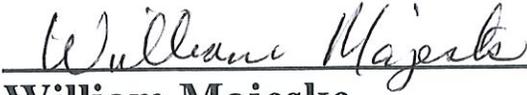
ADJOURNMENT:

Jarod Baker reminded everyone we will be meeting on February 3. Jarod Baker made the motion to adjourn, Larry Compton seconded. All ayes, motion carries 5-0.

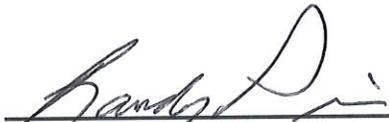
Respectfully submitted,

Shari L. Ping
Clerk Treasurer


Jarod Baker, President


William Majeske


Terry Northern


Randy Price


Larry Compton

Attest: 
Shari L. Ping, Clerk Treasurer