

Ordinance 2019-12 Establishing a Procedure to Address Conflicts of Interest Regarding the Issuance of Building Permits  
Ordinance 2019-13 For Enacting and Adopting a Supplement to the Code of Ordinances and Declaring an Emergency  
Ordinance 2019-14 Vacate a Portion of a Public Way in the Town of Pittsboro  
Ordinance 2019-15 Amending Fees, Charges and Rates by Adding Costs of Collection for Delinquent Accounts for Municipal Utility Services  
Resolution 2019-08 Approving Town Health Insurance Opt Out Policy  
Resolution 2019-09 Approving Interlocal Cooperation Agreement with Board of Commissioners of Hendricks County, Indiana Relinquishing Zoning Authority to Pittsboro

**PITTSBORO TOWN COUNCIL MEETING  
WEDNESDAY, AUGUST 21, 2019 @ 7:00 PM**

**QUORUM:**

Shelby Smith  
Jim Hill  
William Majeske  
Doug Joiner

Jim Buddenbaum, Attorney  
Shari L. Ping, Clerk Treasurer  
Police Chief Scott King  
Major/Deputy Chief Carl Carson

OTHERS: Jason Love, Town Manager; Steve Maple, Building Comm; Eric Wathen, RQAW; Jay & Linda Thompson, 7722 Quail Creek Trace; Roger Estes, 279 Lockerbie Lane; Bill Zeunik, Fire Chief

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

President Shelby Smith brought the Council Meeting to order by establishing a quorum. Four (4) of the five (5) members are present. Shelby then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**APPROVAL OF MINUTES:**

President Shelby Smith asked if there were any additions or corrections to the minutes from the August 6th meeting. Bill Majeske made a motion to approve the minutes, Doug Joiner seconded. All ayes, motion carries 4-0.  
President Shelby Smith asked if there were any additions or corrections to the minutes from the August 20<sup>th</sup> meeting. Bill Majeske made the motion to approve the minutes, Jim Hill seconded. There 3 ayes, 1 abstain (Shelby Smith), motion carries.

**PUBLIC HEARING**

Shelby Smith opened the Public Hearing that was continued from the night before. He then introduced **Ordinance 2019-14 to Vacate a Portion of a Public Way**. Shelby then asked if there was any comment from the Public. There being none, Shelby then asked for a motion to close the Public Hearing. Jim Hill made a motion to close, Bill Majeske seconded. All ayes, motion carries 4-0.

**TOWN STAFF REPORTS**

**TOWN MANAGER:**

Jason Love had nothing to report on at this time

**POLICE CHIEF:**

Scott King had nothing to report on at this time

## **CLERK TREASURER:**

Shari Ping reported that the difference between the consumers turned into collection and those still living here is \$2065 in the 90-day column. There are still two (2) customers shut off after shutting off 10 or 12 of them last month. One of them has moved and the other won't discover it off until winter. I did send him a letter with his delinquent notice this week.

## **BOARD OF ZONING APPEALS**

No Report

## **FIRE BOARD**

Bill Zeunik, Chief, went over the attached report. The engine is back, will take three (3) or four (4) weeks to be ready for service. Bill also mentioned they had 80 runs in July.

## **PARKS & RECREATION**

Jason Love reported that the basketball courts are being poured this week.

## **PLANNING COMMISSION**

Steve Maple reported that they will be meeting next Tuesday. A special meeting is scheduled for September 9<sup>th</sup>. The BZA will meet next Wednesday.

## **REDEVELOPMENT & ECONOMIC DEVELOPMENT**

No report at this time

## **CONTRACTED BUSINESS:**

Eric Wathen, RQAW, reported on the construction of the water plant should start soon.

SDI is working on the pipe going north to the interstate for the drainage issue.

Arbor Homes has requested a special meeting on September 9<sup>th</sup> with the Plan Commission. Will report back to the Council on the September 19<sup>th</sup> meeting.

Eric reported that we haven't received a bill from Grady Brothers for the Community Crossing Grant.

INDOT has changed the requirements to the Asset Management on the streets.

## **OLD BUSINESS**

*Atlas Collection Agency* – Shelby Smith asked for a motion to introduce **Ordinance 2019-15 Amending Fees, Charges and Rates by Adding Costs of Collection for Delinquent Accounts for Municipal Utility Services**. Bill Majeske made the motion to introduce, Jim Hill seconded. All ayes, motion carries 4-0.

*Property Purchase behind Dollar General* – Jason Love gave an update on the progress of the purchase of the property. He had a meeting with the Elipse LLC who owns the parking lot behind Dollar General and with the State Bank of Lizton about gaining entrance to the property. Now we are waiting on everyone to put pencil to paper.

*Solar Energy* – Jason Love reported he would need to go back to IMPA to find out if we can break away from them for the solar park. He will report at a later meeting. Shelby reported that the Comprehensive Plan will need to include the solar park for the side yard and front yard.

## *Ordinances:*

**Ordinance 2019-14 Vacate a Portion of a Public Way (Fisher Street)** – Shelby Smith introduced the Ordinance for the 2<sup>nd</sup> reading and asked for a motion to approve. Doug Joiner made the motion, Shelby Smith seconded. All ayes, motion carries 4-0.

**Ordinance 2019-12 Establishing a Procedure to Address Conflicts of Interest Regarding the Issuance of Building Permits** – Shelby Smith introduced the ordinance for the 2<sup>nd</sup> reading and asked for a motion to approve. Bill Majeske made the motion, Doug Joiner seconded. All ayes, motion carries 4-0.

**Ordinance 2019-13 For Enacting and Adopting a Supplement to the Code of Ordinances and Declaring an Emergency** – Shelby Smith introduced the ordinance for the 2<sup>nd</sup> reading and asked for a motion to approve. Doug Joiner made the motion, Shelby Smith seconded. All ayes, motion carries 4-0.

### *Resolutions:*

**Resolution 2019-08 Approving Town Health Insurance Opt-Out Policy** – Shelby Smith introduced the resolution and asked Jim Buddenbaum to explain the Opt-Out Policy for Health Insurance. It was suggested to change the pay out as follows: Single Plan \$3,000 instead of \$1,000 and Family Plan \$4,500 instead of \$2,000. More benefit by not having an HSA. Shelby recommends changing to \$3,000/\$4,500. The other three (3) agreed. Opt out is only available during the open enrollment period. Shelby asked the Council to look over the resolution and be prepared to discuss at the next meeting.

**Resolution 2019-09 Approving Interlocal Cooperation Agreement with Board of Commissioners of Hendricks County, Indiana Relinquishing Zoning Authority to Pittsboro** – Shelby Smith introduced the resolution and asked for a motion to approve. Jim Hill made the motion, Bill Majeske seconded. All ayes, motion carries 4-0.

### **NEW BUSINESS**

*Budget 2020 Workshop* – Shelby Smith explained that Kevin Watson and Jake Mitchell, from Baker Tilley (formerly Umbaugh), held a workshop on August 15<sup>th</sup> to go over the changes made to the 2020 Budget. The following attended the workshop along with Shelby: Shari Ping, Jim Hill, Bill Majeske, Jason Love, Scott King, Steve Maple, Rachel Miller, Shawn Brown, Jay and Linda Thompson. Kevin will be here for the September 3<sup>rd</sup> meeting to go over the budget in detail with the full Council. The Council is recommending giving raises up to 3% for everyone.

*Community Planning Feedback Meetings* – Shelby Smith explained the next meeting on August 27<sup>th</sup> will be an informal meeting, come and go as you please. It will be held from 4:30 – 6:30 pm. Shari Ping will set it up to be live on Facebook.

*Qualifications for Police Chief and Updated Language to Ordinance 2015-01* – Shelby Smith informed the Council that he met with Scott King, Jim Buddenbaum, Jim Hill and Jayson Marksberry last Friday to go over the qualifications of a Police Chief. Section 3: Powers and Duties of the Board – 1) add language to allow the Commission the ability to have a motion on the floor and then give the ability to have a council member acting as an ex officio member. 2) For any further Police Chief appointment, the Council and Commission will do joint interviews. Scott King put together a list of qualifications and he will give it to the Commission for the approval at their September 9<sup>th</sup> meeting. And then the Council will go over and approve the qualifications.

Shelby Smith congratulated Carl Carson being named Asst. Chief. He asked Carl to give a little background on himself. Carl said he has been on the Pittsboro Police Dept. for 14 years and two (2) years prior in Marion County. He enjoys this community.

### **PUBLIC COMMENT:**

Linda Thompson wanted to thank Nick Webber for his help in arresting a drug dealer. She then asked about the budget workshop and the Council turned down a raise for next year. She feels that we are passing on the water rate increase to the public, but the Council isn't absorbing the cost...at least that's what it looks like to her from this side of the table. She also thanked the Council for allowing her to speak during the Public Comment.

Jay Thompson attended the Communication Advisory Board and they passed the 2020 budget for the Communication Center. He then asked about Lizton switching over to Citizens Energy Group for their water instead of wells. Is that something we could provide to Lizton? Jason Love said it has been offered before and they didn't receive enough interest. It would be very expensive to do that because we would have to purchase the water main from Citizens. Jay mentioned that at a Plan Commission meeting it was discussed to remove the temporary signs around town – Jason was asked if the town employees could take note of them and take to the Advisory Plan Commission to have them removed? Last thing, what's the progress on the water plant? Jason said they mowed the corn down and the stakes are there for the silt fence. The concert August 16<sup>th</sup> was very nice.

Steve Maple brought up the fact that we are maxing out our sewer system and we were not able to obtain any state money. Eric Wathen said there is no way we would ever get state money due to our per capita is too high. We need to put some money away to handle the expense of updating our sewer system. Jason Love informed everyone our infiltration is too high from the rains. We smoke tested and several homes have breaks in their sanitary sewer lines.

### **COUNCIL COMMENT:**

Shelby Smith informed the Council that the "No Parking" signs are up and he's asking the Police Dept. to start ticketing. They are up at the end of Osborne Avenue also.

**ATTORNEY:**

Jim Buddenbaum had nothing to report

**ACKNOWLEDGEMENT OF CORRESPONDENCE:**

Shelby Smith read an email (see attached) he received from Jarod Baker, President, Jefferson Park HOA. Several residents from Jefferson Park are upset about the Aptive Pest Control solicitors being rude and harassed them while in their neighborhood. With the amount of complaints the Town has received we should not be allowing them to solicit any more. Shelby made a motion – do not allow Aptive a permit due to prior experience with behavior. Doug Joiner seconded. All ayes, motion carries 4-0.

**REVIEW & APPROVE AUGUST DRAFTS AND CLAIMS:**

Shari Ping presented the drafts and claims for August 21, 2019. Bill Majeske made a motion to approve the presented drafts and claims, Jim Hill seconded. All ayes, motion carries 4-0.

**ADJOURNMENT:**

Shelby Smith announced the next meeting will be September 3<sup>rd</sup>. He reminded everyone that only non-urgent matters will be on the agenda. The first reading of the 2020 Budget will be done during the September 17<sup>th</sup> meeting. Shelby asked for a motion to adjourn. Doug Joiner made the motion, Bill Majeske seconded. All ayes, motion carries 4-0.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer