

**PITTSBORO TOWN COUNCIL MEETING
TUESDAY, SEPTEMBER 3, 2019 @ 7:00 PM**

QUORUM:

Shelby Smith
Jim Hill
William Majeske
Kimberly Carmean

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Police Chief Scott King

OTHERS: Jason Love, Town Manager; Steve Maple, Building Comm; Linda Thompson, 7722 Quail Creek Trace; Kevin Watson, Baker Tilly; Jake Mitchell, Baker Tilly; Allen & Jerry Stolz, Karen Dr; Tom Stinson, 388 Karen Dr.; Caleb Rothenberger

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Shelby Smith brought the Council Meeting to order by establishing a quorum. Four (4) of the five (5) members are present. Doug Joiner is absent. Shelby then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Shelby Smith asked if there were any additions or corrections to the minutes from the September 21, 2019 meeting. There being none, Bill Majeske made a motion to approve the minutes, Jim Hill seconded. Three (3) ayes, one (1) abstained, motion carries 3-0.

OLD BUSINESS

Comprehensive Plan Update – Shelby Smith explained how the first Comprehensive Plan meeting went on September 3rd. Approximately 10-12 people attended and asked a lot of questions regarding the trail. The final meeting to discuss the plan will be on September 17th from 4:30-6:30 pm. Adam Peaper will take the recommendations and make the final changes to the plan. Adam gave updates to the Council and Adv. Plan Commission tonight before the regular Council Meeting.

NEW BUSINESS

2020 Budget Update – Shelby Smith introduced Kevin Watson from Baker Tilly and explained the budget workshops held prior to tonight. Kevin explained the Notice to Taxpayers must be on Gateway by Friday, September 6th. Once it is advertised on Gateway, the Budget cannot be increased. The Public Hearing will be held on September 17th then the adoption will be on October 1st. Everything must be finalized by November 1st.

Kevin then explained the cash flows in detail. Shelby wanted it on public record that he feels this year's discussions have been the most enriched discussions with good dialogue. Shelby feels this is the baseline year and 2020 will set us up for additional success moving forward and beyond. There was good discussion with the three (3) council members involved on the general fund, Shelby feels it was the best in a long time, Bill Majeske said in five (5) years. Kevin told the Council that we have a good spending plan but the revenues need to catch up. He recommends that the Parks & Rec do not spend their entire budget. Discussion turned to the amount of money giving to the trail grant. One of the reasons we did not receive the grant is because we were taking too long to build the trails. For the next grant application, the Council would like to see us giving more money in shorter years.

Kevin then explained the health insurance costs are high. He feels the Opt-Out option is key for the budget giving the general fund less in premiums. However the HSA expenses will remain. The budget includes 3% raises for all employees, however they can be less.

Next Kevin went over the Form 1, General Fund in detail. The Parks and Rec Lawn care line item is at \$27,000. Jason Love feels that is low due to the increase in mowing space in Scamahorn Park. Jason will verify and report back at the next meeting.

Overall, Kevin is pleased with the budget for next year. He feels that getting started on the budget process earlier this year has been a lot better. He is still nervous about the General Fund. Kevin went over the Property Taxes for the General, Parks and CCD Funds.

No other comments from Jason Love, Scott King or the Council members.

Shelby reminded everyone that there will be a Public Hearing on September 17th at 7:00 pm.

Jason Love asked Kevin about the additional appropriation for the EDIT fund. Kevin said the deadline is December 15th.

PUBLIC COMMENT:

Linda Thompson asked for an explanation of the Circuit Breaker. Kevin explained in detail.

REVIEW & APPROVE SEPTEMBER DRAFTS AND CLAIMS:

Shari Ping presented the drafts and claims for September 3, 2019. Bill Majeske made a motion to approve the presented drafts and claims, Kimberly Carmean seconded. All ayes, motion carries 4-0.

ADJOURNMENT:

Shelby Smith announced the next meeting will be September 17th. The first reading of the 2020 Budget will be done during the September 17th meeting.

Shelby asked for a motion to adjourn. Kimberly Carmean made the motion, Jim Hill seconded. All ayes, motion carries 4-0.

Respectfully submitted,

Shari L. Ping
Clerk Treasurer