

**Ordinance 2019-17 Amending the Code of Ordinance Establishing the Pittsboro Town Board of  
Metropolitan Police Commissioners  
Ordinance 2019-20 Re-Establishing a Town Advisory Utility Board  
Resolution 2019-10 Additional Appropriation**

**PITTSBORO TOWN COUNCIL MEETING  
TUESDAY, NOVEMBER 19, 2019 @ 7:00 PM**

**QUORUM:**

Shelby Smith  
Melodi Ingalls  
William Majeske  
Jim Hill  
Doug Joiner

Shari L. Ping, Clerk Treasurer  
Police Chief Scott King

OTHERS: Jason Love, Town Manager; Steve Maple, Building Comm; Carl Carson, Police Officer; Roger Estes, 279 Lockerbie Lane; Eric Wathen, RQAW; Keith Gurley, Young Marines; Rachel Miller, Park Board Rep; Landon Karst, Police Comm Board Rep

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

President Shelby Smith brought the Council Meeting to order by establishing a quorum. All five (5) members are present. Shelby welcomed Melodi Ingalls to the Council. Shelby then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**APPROVAL OF MINUTES:**

President Shelby Smith asked if there were any additions or corrections to the minutes from the October 15<sup>th</sup> meeting. Bill Majeske made a motion to approve the minutes, Jim Hill seconded. Three (3) ayes, two (2) abstained-Doug Joiner and Melodi Ingalls, motion carries 3-0.

**TOWN STAFF REPORTS**

**TOWN MANAGER:**

Jason Love, Town Manager, had nothing to report at this time.

**POLICE CHIEF:**

Scott King sent the attached report. He had nothing else to report at this time.

**CLERK TREASURER:**

Shari Ping gave each one of the Council members a list of those that have a 60 and/or 90 day balances. It was suggested that anyone with a 90 day balance needs to be sent to the collection agency. Discussion followed.

**TOWN COMMITTEE REPORTS**

**BUILDING MANAGER:**

Steve Maple reported that Arbor Homes has started building in Jefferson Park 2. Doug Joiner asked if they ever passed the water tests. Steve said they had passed.

**BOARD OF ZONING APPEALS:**

Steve Maple reported that the BZA will be meeting tomorrow night. Report at the December meeting.

**FIRE BOARD:**

No report from Bill Zeunik, Police Chief. Bill Majeske mentioned the new engine is back in service. The new tanker will be here in March.

**PLANNING COMMISSION:**

Steve Maple reported that Arbor Homes has submitted plans for Section 4 of Jefferson Park. The entrance will be on Wall Street. Should start building by end of the year.

**PARK AND RECREATION:**

Rachel Miller reported on the attached report. They have split the one (1) position into three (3) part time positions: Director of Recreation, Director of Communications and Special Projects, Director of Athletics and Maintenance. They are in the middle of interviewing 13 candidates. Christmas in the Park will be held on Saturday, November 30<sup>th</sup>. Speed limit signs in Scamahorn Park were brought up again. They would like 15 mph speed limit signs posted throughout the park. Eric Wathen will look into minimum speed in parks.

**POLICE COMMISSION:**

Landon Karst had no other comments

**REDEVELOPMENT & ECONOMIC DEVELOPMENT:**

Nothing to report at this time

**CONTRACTED BUSINESS:**

Eric Wathen, RQAW, went over the submitted pay request from Sub-Surface of Indiana (SSI) in the amount of \$318,299.40. Total to date requested is \$907,000. Eric is asking that the Council give Jason Love authority to sign the request and submit for payment. Shelby asked for a motion to authorize Jason to sign. Doug Joiner made the motion, Bill Majeske seconded. All ayes, motion carries. Eric told the Council they have a pipe crew on site ready to bore over to 401 then under I74. Some changes to the permit are in process.

The quote for lining the manholes was awarded to Cooley. Received promissory note from Bank. Bond issued and covered for Cooley to proceed.

Next Level Grant has been submitted. We should hear something in January.

**OLD BUSINESS:**

*Next Level Grant* – Shelby went over the attached maps. Information on these maps came from all the open discussions held over the summer/fall. If letters are needed from homeowner on Wall Street, Shelby does not see a problem with obtaining them. If we are awarded the Grant, we have three (3) years to work on the residents before going to eminent domain. Shelby thanked Steve Maple, Adam Peaper and Eric Wathen for all their hard work on the project.

*Solar Energy Update* – Shelby reported that he and Jason Love will be meeting with IMPA tomorrow. More to come in December.

*Qualifications for Police Chief and Updated Language to Ordinance 2015-01* – Shelby informed the Council that he wanted to wait until Melodi was sitting on the Council before discussing who would be taking her place. Jim Hill is interested taking Melodi's spot on the Police Commission. Melodi will resign at the next meeting and Jim will take her place until January 1, 2021 when Melodi's term expires. Shelby introduced **Ordinance 2019-17 Establishing the Pittsboro Town Board of Metropolitan Police Commissioners**. He asked for a motion to approve said ordinance. Doug Joiner made the motion, Shelby Smith seconded. Four (4) ayes, one (1) abstained-Jim Hill. Motion carries.

*Health Insurance Review and Options* – Shelby would like to have Mike Steele schedule a time to meet with our employees to go over the insurance coverage. He informed the Council that in 2014-15 when we switched to the HDHP in order to reduce the cost of insurance, the Town gave each employee \$1200/\$2500 for single/family HSA contribution. And the employee only paid \$1 to have our insurance. Then it went to \$3000/\$4500 and the employee still pays \$1 for insurance. With the opt out clause, why would anyone choose this? We are spending \$24,000/month for premiums and \$76,000/year for HSA contributions. We keep talking about budget cuts every year during our meetings with BakerTilly (Umbaugh). We receive increases every year from Anthem. Nothing can be done about it for 2020, but during 2021 budget talks we need to look at this closely. Shelby recommends that the employee pay a portion of their spouse/dependent premiums. Doug Joiner explained how the Fire Dept handles the pension-3% spread over a three (3) year period. That's a

benefit we can offer instead of paying the \$70,000/year. Jason Love reminded the Council that the reason we switched to the High Deductible plan was due to the premiums being so much lower than the PPO plan in the past. Jim Hill mentioned the HSA is a one time expense and it is the employee's money to use toward medical expenses. We should be creative for 2021.

#### **NEW BUSINESS:**

*Ordinance Re-Establishing Town Utility Board, 1<sup>st</sup> reading* – Shelby reported the utility board would be an advisory board only with helping Shari with the utilities. Shelby asked everyone to read the ordinance and he will introduce the Ordinance. Bill Majeske asked if he could be on this board. Shelby said Bill would need to consider whether he wants on the Fire Board or the Utility Board. **Ordinance 2019-20 Re-Establishing a Town Advisory Utility Board** was introduced by Bill Majeske, Jim Hill seconded. All ayes, motion carries 5-0.

*Additional Appropriation* – Shari Ping went over the Additional Appropriation request. Jason went over the expenditures from EDIT fund was for pavement in the Park, property behind Dollar General and water plant property. The General Fund needs an additional appropriation to cover its deficiencies. Shelby Smith asked for a motion to approve the additional appropriation of General Fund, \$50,000 and EDIT Fund, \$300,000. **Resolution 2019-10 Additional Appropriation** was introduced and motion was made to approve by Jim Hill, Bill Majeske seconded. All Ayes, motion carries 5-0.

*Police Commission Appointment* – this was taken care of by Melodi resigning her position when she became a Council Member. Jim Hill replaces her.

*Adv Plan Commission Appointment* – Matt Cooper has been on the Adv Plan Commission for several years and has requested to step down. Steve Maple said that Jack Swalley has recently moved into town Steve feels Jack knows more than he does and Steve goes to him for a lot of questions. He would like to recommend Jack for the open spot on the Adv Plan Commission. Shelby Smith feels this open position should be posted and see if we can get any other resumes. Jay Thompson is on the Redevelopment Commission and his spot will be available after January 1, 2020. There are several open positions available and Shelby asked Shari to post it on Facebook and have them contact Shelby or myself via email or phone.

#### **PUBLIC COMMENT:**

Keith Gurley spoke on behalf of the Young Marines regarding the Freedom Celebration. He would like to do a two (2) day event with bands and a dance competition on Friday night and regular events on Saturday. He also mentioned the coverage of the Veterans' Memorial dedication on TV. Young Marines are interested in sponsoring a family for Christmas. He would like help in finding a family in need, either for food, toys or utilities. They received several donations from the Thanks For Giving meal they prepared for the Veterans. They are looking into selling bricks to go around the Veterans Memorial.

#### **COUNCIL COMMENT:**

Doug Joiner thanked everyone for their support over the last eight (8) years. Shelby thanked Doug for his service to the Town. He wanted to remind everyone that your vote does count. Out of a population of 3,000 only 160-170 people showed up to vote.

#### **ATTORNEY:**

**ACKNOWLEDGEMENT OF CORRESPONDENCE:** None

#### **REVIEW & APPROVE NOVEMBER DRAFTS AND CLAIMS:**

Shari Ping presented the drafts and claims for November 5, 2019 and November 19, 2019. Shelby Smith thought we were only approving drafts and claim once a month now. Shari explained she did not have enough time to change the November bills to the 19<sup>th</sup>. Bills were due before that date. Jason asked if the drafts and claims can be sent via email. Shelby said we would need to ask Jim about that. Bill Majeske made a motion to approve the presented drafts and claims, Jim Hill seconded. All ayes, motion carries 5-0.

**ADJOURNMENT:**

Shelby Smith reminded everyone that the December 3<sup>rd</sup> meeting is cancelled.  
He reminded everyone that the next meeting will be on December 17<sup>th</sup>.

Melodi Ingalls made the motion to adjourn, Doug Joiner seconded. All ayes, motion carries 5-0.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer