

Ordinance 2020-01 Establishing Stop Signs in Jefferson Park Subdivision

**PITTSBORO TOWN COUNCIL MEETING
MONDAY, FEBRUARY 24, 2020 @ 7:00 PM**

QUORUM:

Shelby Smith
Melodi Ingalls
William Majeske
Jay Thompson

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Police Chief Scott King
Asst. Police Chief Carl Carson

OTHERS: Jason Love, Town Manager; Steve Maple, Building Comm; Eric Wathen, RQAW; Nate Peterman, Hylant; Jeff Sullivan, Hylant; Emily Williams, IMPA; Bill Zeunik, Fire Chief; Linda Thompson, 7722 Quail Creek Trace; Larry Compton, 7758 Quail Creek Trace; Roger Estes, 279 Lockerbie Lane; Mark & Cole Wilkinson, 2496 E Co Rd 1025 N; Cindy Griffith, 2055 E Co Rd 900 N; Jim Borthwick, 53 Morse Circle; Chris Malone, 8164 N Co Rd 150 E; Jared Baker, 822 Declaration Drive; Carl Williams, 221 N Maple St., Dave Bowles, 4418 Quail Creek Trace N

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Shelby Smith brought the Council Meeting to order by establishing a quorum. Four of the five (5) members are present, Jim Hill is absent. Shelby asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Shelby Smith asked if there were any additions or corrections to the minutes from the January 21, 2020 meeting. Jay Thompson asked about amending the minutes to show that Jim Buddenbaum arrived 17 minutes late. Bill Majeske made a motion to approve the minutes as written, Melodi Ingalls seconded. All ayes, motion carries.

TOWN STAFF REPORTS

TOWN MANAGER:

Jason Love reported the construction is complete on the outer shell. Jason has an estimate for the new concrete slab (\$10,250) from Merishon and Sons Concrete. They will pour the slab in the new section and add a 4" slab over top the old floor. Jason is asking for approval to pay the bill, not to exceed \$10,250. Shelby Smith made the motion to approve the concrete, Bill Majeske seconded. All ayes, motion carries. The doors and windows are here as well, ready to begin the interior.

Jason reported there have been three (3) very interested people on the 32 E Main Street and that he should have a purchase agreement for the property tomorrow.

POLICE CHIEF: Scott King sent the attached report.

CLERK TREASURER:

Shari Ping gave each one of the Council members a list of those that have a 60 and/or 90 day balance. After much discussion the Council decided to shut off after 30 days. Shari will start the paperwork tomorrow.

TOWN COMMITTEE REPORTS

BUILDING MANAGER:

Steve Maple reported that Jefferson Park Section 2 has 47 out of 49 lots permitted to build on, 32 are occupied. Jefferson Park Section 3 does not have power yet, but there are 13 permits approved.

BOARD OF ZONING APPEALS: No meeting

FIRE BOARD:

Bill Zeunik, Fire Chief, went over the attached report. The new tanker will be in service in six (6) weeks. Jay Thompson asked if they track the amount of diversions by hospitals. Bill said the software can track it but the percentage is very low

PARK AND RECREATION:

Cindy Griffith reported that there are a lot of spring/summer events being planned. Baseball starts next week. Farmers Market will be featured in the April Explorer. Two (2) of the new employees participated in a video. Brianna LaFollette will be attending a workshop on grant writing to help with requests for money. Zach Parker will be donating four (4) or five (5) picnic tables to earn his Eagle Scout. Jay Thompson asked how the picnic tables will be funded. Cindy said Zach will be doing fundraisers in order to pay for the tables. They are looking for sponsorships to fund the Veteran's Memorial landscaping project. Scott Smith and Jason Love looked into the drainage issue at Scott Park.

PLANNING COMMISSION:

Steve Maple reported the February meeting is cancelled due to not enough business to discuss. If the 20 acres is annexed into town, they will bring it before the Council and recommend the zoning remain agriculture.

POLICE COMMISSION:

Larry Compton had nothing else to report on.

REDEVELOPMENT & ECONOMIC DEVELOPMENT:

No meetings for either board.

CONTRACTED BUSINESS:

Shelby Smith turned the meeting over to Nate Peterman from Hylant. He asked Nate to introduce himself so the new board members know who he is. Nate introduced himself and Jeff Sullivan. He commended the Council in that they are fair with everyone when it comes to shutting off utilities. Nate presented the attached renewal. He told the Council they are looking at a 2% increase for this year. We added Cyber coverage last year and Nate said they have seen an increase in claims. We could decrease our limits in order to save money. Also we could save a few dollars by increasing the deductible. After much discussion, Nate asked the council to approve the renewal as written. Shelby recommends approving the renewal not to exceed \$96,091 for the 2020-2021 year. Bill Majeske seconded. Jason asked if the bucket trucks were insured differently than other trucks. Nate explained the way trucks are insured. Shelby reminded everyone there is a motion on the floor and asked if all were in favor. All ayes, motion carries.

Eric Wathen, RQAW, reported on the pay application from Sub-Surface of Indiana. The total is \$267,331.50 for the Drinking Water Improvement. Shelby asked for a motion to pay the Pay Application #7 for a total of \$267,331.50. Bill Majeske made the motion and Shelby Smith seconded. All ayes, motion carries. Jason is authorized to sign. Scan to Eric.

Eric then reported on the wastewater system due to development north of town and increased residential. The Steel Mill is 40% of the flow so we need to look at diverting to another plant. The fee for RQAW to do this study will be \$104,500. Eric reported that we expand now or go to another plant. Shelby feels this is our next phase of strategic planning. Jason added the rate is in place to fund our current SRF loan and revenue to cover the debt service. Steve Maple mentioned the tap and availability fee hasn't been increased since 2003. This is for all new construction. Jim Buddenbaum mentioned the SRF will give you some credit for tap and availability. Eric said the study will take approximately 90 days. Shelby asked if this could be on the agenda for March. Jay asked if the stormwater infiltrating the sewer system. Not anymore since we've lined our main lines. Jay then asked when the water plant will be up and running. Jason and Eric both said end of July first of August. Shelby asked for a motion not to exceed \$104,500 to do the study. Jay Thompson made the motion, Bill Majeske seconded. All ayes, motion carries. Jason mentioned with the timing of this and the allocated TIF areas, better numbers to come.

OLD BUSINESS:

Board Appointments – Shelby asked if we received any resumes for the open board positions. Shari Ping informed the Council that one person came in and asked about the Redevelopment Commission but has not turned in a resume. Jay Thompson asked about the Fire Territory Board if it needed to be a citizen outside of the Council. Shelby said it should be someone outside of the Council, however if no one volunteers then we can appoint Jay if he is still interested.

Email Retention Policy – Shelby feels there is no additional policy necessary since we follow the state statutes.

Stop Signs at Intersections Ordinance – Shelby said we did the first reading of **Ordinance 2020-01 Establishing Stop Signs in Jefferson Park Subdivision**. Steve Maple went over the quote he received from Osburn Associates for signs (\$8,500) and M.A.S. Contractors to install (\$11,250) for a total of \$19,750. Shelby feels we should start with Jefferson Park and wait until Eric Wathen does his engineering study. Then we could install the rest at a later date. Shelby will respond back to the individual and inform them that it is a little more complicated and detailed.

Brixton Trail Head – Shelby asked Jim Buddenbaum for an update. He has been in contact with Greg Steurwald and he will put it on the agenda.

Next Level Grant – Shelby reported that we should hear something by the end of February. Once we hear from the grant, Steve Maple will be sure to let everyone know.

NEW BUSINESS:

Solar Power – IMPA Partnership – Shelby introduced Emily Williams from IMPA. Emily gave a brief introduction to IMPA and the solar system. She has met with Jason Love and Shelby Smith to discuss potential use of the acreage south Meridian and 136. See attached report regarding solar park project. We have several acres on south Maple which was originally purchased to find water. We don't want to get rid of it but we feel we could use some of it for green space and use the back corner for the solar park. Emily informed the Council that IMPA funds the entire project. Shelby said since we are a member of IMPA there would be no cost to the Town. Jay asked about theft and Emily said it is not that bad in the smaller communities. Shelby would like to work together to get common ground. Today's discussion is to decide if we want to walk through this process. Shelby then asked Emily what our next steps are? Emily said there would be several meetings and it is helpful if she works with one person from the Town. Shelby recommends Jason for this contact. How long does this process take? Emily said it can go fast. Shelby does not want to be slow in the process. We will keep this on the agenda under old business. Jay Thompson asked Emily about how often do you change your supplier of power? Emily said they generate their own power. IMPA has three (3) power plants, 2 natural gas turbines in Anderson and Richmond. Power purchase contracts from several other suppliers.

Baker Tilly Proposed Financial Advisory Services – Shelby asked Shari Ping to go over the proposal. Shari said the rates went up approximately \$50. Discussion followed and it was noted that this is for the electric tracker only. Payment would come from the Electric utility and not from General. Shelby asked for a motion to approve the presented Baker Tilly proposal for financial advisory services. Bill Majeske made the motion, Jay Thompson seconded. All ayes, motion carries.

Annexation Request – Andy Kult, Comer Law – Jason received a text from Andy saying he would not be able to make it, he is stuck in a meeting in Brownsburg. Jason explained where the property is located, behind the Sparks Addition off 136. Andy wanted the Council to receive the Petition for voluntary annexation and the Fiscal Plan for our records. It will go before the Advisory Plan Commission first and then come to the Council for a Public Hearing on March 17th. Shelby gave all paperwork to Shari for public record/correspondence.

Shelby introduced a guest in the audience. Cole Wilkinson is here tonight to earn his Communication Badge from the Scouts. Cole said he learned a lot of Town stuff tonight. Shelby thanked him for his commitment to the Scouts.

PUBLIC COMMENT:

Roger Estes, 279 Lockerbie Lane, spoke in regard to the stoppage of water after 30 days, can the customer call the office and promise to pay in order to avoid an abrupt stop to water. He proposes the Council change the rules and allow the customer to call the office (five) 5 days after the 30 days to promise to pay. He recommends the Council codify to show leniency to those living paycheck to paycheck. Shelby explained the Town has clear policies on paying the bills. Melodi said its not that we aren't compassionate, but it is a business, and everyone should be treated the same.

David Bowles, 4418 Quail Creek Trace N, can't find the Council Minutes on the website. It is under the Documents drop down menu. Steve Maple told him if he can't find it, to call the office and we will try to help him out. He then asked when the water plant would be up and running? And if it will affect our rates? Jason Love said it should be up and running in July. The rates went up last year in July. Will not affect the sewer rates at all.

Linda Thompson, 7722 Quail Creek Trace, asked how much we still owe on the sewer plant? Jason said approximately four (4) years and \$400,000. Shari corrected Jason-it will be paid off in 2023.

Carl Williams, 221 N. Maple Street, is planning a birthday for his son and asked about taking pony cart rides around the trail in Scamahorn Park. Shari will need to ask Nate, but if they could provide us with a Certificate of Insurance, then we can let our insurance company know. He will also have a petting zoo in his yard.

COUNCIL COMMENT:

Shelby Smith explained how he has been on the Council for 16 years and has seen a lot of changes and the town has grown. He has an opportunity to move out of the state with a job opportunity he can't pass it up. He will be commuting for the next two (2) – three (3) months. He would like to find someone as passionate and like minded as he is to take the Town on the same path. He will be resigning his position on the Council as soon as his plans are finalized. He will be contacting Anne Engelhardt, Hendricks County Committee Chairman, to find out the next steps to take in filling his position for the remainder of his term.

Jay Thompson explained how he attends the County Commissioners and North Salem meetings and they open their meetings with a prayer, he asked why we don't pray at our meetings? Shelby mentioned that we should start our meetings with a prayer, but he wants to be respectful of others and that's why we have chosen a moment of silence. Jay also spoke to the Chief and Assistance Chief about they are wanting to remodel the old fire station after Jason and the gas company moves out. Jason said that Scott King has already asked for a quote to do the remodel. Jay also asked about staffing the police dept., Fortville has 10-12 officers on their staff. Not in the budget. He also thanked Jason and his snow removal crew for a job well done. He then said he noticed in Jefferson Park that the streets are really clear.

ATTORNEY: Nothing at this time

ACKNOWLEDGEMENT OF CORRESPONDENCE: None

REVIEW & APPROVE FEBRUARY DRAFTS AND CLAIMS:

Shari Ping presented the drafts and claims for February 24, 2020. Shelby Smith made a motion to approve the presented drafts and claims, Melodi Ingalls seconded. All ayes, motion carries.

ADJOURNMENT:

Shelby Smith reminded everyone that the next meeting will be March 17th.

Shelby Smith asked for a motion to adjourn. Bill Majeske made the motion, Melodi Ingalls seconded. All ayes, motion carries.

Respectfully submitted,

Shari L. Ping
Clerk Treasurer