

**PITTSBORO TOWN COUNCIL MEETING  
TUESDAY, AUGUST 4, 2020 @ 7:00 PM**

**VIRTUAL QUORUM:**

Jim Hill

Jarod Baker

Melodi Ingalls

William Majeske

Jay Thompson

Jim Buddenbaum, Attorney

Shari L. Ping, Clerk Treasurer

OTHERS: Jason Love, Town Manager; Steve Maple, Building Commissioner; Eric Wathen, RQAW

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

President Jim Hill brought the Special Town Council Meeting to order at 7:00 pm by establishing a quorum. All five (5) members are present via Zoom. Jim took roll call – Melodi-here, Bill-here, Jarod-here, Jay-here, and Jim Hill-here. Jim then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**CONTRACTED BUSINESS:**

Jim Hill asked Eric Wathen, RQAW, to take over the meeting. Eric shared his screen with those on Zoom viewing the meeting. (See attached Professional Services Fee Proposal)

- 1) *Update on sewer plant study and capacity* – RQAW Corporation (RQAW) is pleased to have the opportunity to submit our proposal for professional engineering services for collection system improvements, existing plant upgrade detailed design, and the detailed design for treatment at Steel Dynamics Incorporated (SDI). Two (2) recommendations came from the Wastewater Master Plan – 1) update the existing plant and make some improvements to some of the processes there and 2) apply to rerate with IDEM. Compensation would be as follows: Modifications to existing plant and IDEM rerating-\$60,000 and Site Location and Treatment Technology Selection for Flows From SDI-\$15,000. The proposal and contract will allow RQAW to fix some things at the plant and to get it rerated by IDEM to get our plant off the list of being at capacity to allow for more connections for the short term. Also designing an option for a long term fix to treat the water from SDI and get that amount of flow off our system. Eric asked for questions.  
Jim Buddenbaum asked about the worst case/best case scenario with our rates. Jason said we are close to our current SRF sewer note to be gone soon. So current rates would still be good. Eric said the flows we are charging SDI are wrong and need to be run through a flow meter and charge accordingly, he feels they are off by 2/3s. Eric and Jason want to use the extra income from SDI and TIF money to handle the extra costs for improvements to the plant. We do not want to increase our rates. Jim Buddenbaum asked how do we know SDI is only paying for 1/3 of what they use? Jason said it was a gentleman's agreement in the beginning that they would pay a flat rate. Jim Buddenbaum said not to wait on getting the flow meter, add it now. Eric will look for a flow meter and have it installed on the SDI's flow instead of charging a flat rate. Jim Hill asked Eric once we do what we want to do on the SDI side, will we have enough capacity to bring on more residential development? Eric said we would be increasing our flow capabilities by 80% with all the improvements to the plant. Our goal is to not turn anyone away. Goal is to get SDI out of the flow and uprate our plant to 1.3 million gallons a day and pull SDI out and put them on a package plant to where we aren't treating their water, we will have an existing plant that is rated at 1.3 million gallons a day and we are nowhere close to using that many gallons per day. Jim Hill asked about SDI recycling their own water and reuse? Then we would only receive their restroom wastewater. Jason said they do not have them separated, we are getting cooling water and sewage all in the same line. If they had a way to separate those then sure. Jim Hill said that makes since for long term. Jason said they were supposed to regenerate 90% of their water. They will figure it out if we increase their rate. Jim Buddenbaum worries about interfering with our rates. Jason said we do not want to increase our rates. Eric said that is why we decided not to build a plant on the north side of I74. Jason said if we build on the north side of I74 then we need development to support it.

- 2) *Update on Water and Wastewater Tap & Availability Fees* - Eric reported on his research on the availability fees from surrounding communities – Brownsburg no response, Danville for a 5/8” water line is \$2400, Whitestown is \$1737 plus a tap fee of \$550, and Citizens is \$1200. Our water tap fee is \$352 and availability fee is \$1265. He recommends going to \$2000 for availability and leaving the tap fee the same and \$4500 for sewer availability by ordinance. Jim Hill asked Eric to send out an email with these numbers to the council members.

Eric asked if the Council is okay with the proposal, he asks that you authorize Jason to sign the proposal. Number one priority will be to obtain a flow meter and put on SDI’s line where it makes sense. Jim Hill asked for a motion allowing Jason Love to sign the proposal. Bill Majeske made the motion, Jim Hill seconded. Roll call vote – Melodi-yes, Bill-yes, Jarod-yes, Jay-yes, Jim-yes. Motion carries 5-0

#### **COUNCIL COMMENT:**

Jay Thompson asked Eric about the water treatment plant, we are requesting a waiver from IDEM since we don’t have two (2) wells on site. Any idea how that progress is going? Eric said they came out on site a month ago. They submitted a bunch of questions and we answered back. Still working with IDEM and will be fully operational by the time it goes on line. Their biggest concern is our connection with Citizens Water. They didn’t realize we were going to maintain our connection with Citizens in case we have a short fall. Jason explained that we have had to explain the process about three (3) or (4) times due to turn over within IDEM.

Jim Hill gave an update on upgrading our audio and visual equipment in conference room and new office building. Several quotes are due to be in soon. Will update later.

#### **DRAFTS & CLAIMS**

Jim Hill asked for a motion to approve the August 4<sup>th</sup> drafts & claims as presented by Shari Ping. Bill Majeske made the motion to approve, Jim Hill seconded. Roll call vote – Melodi-yes, Bill-yes, Jarod-yes, Jay-yes, Jim-yes. Motion carries 5-0

#### **MISCELLANEOUS:**

Two (2) meetings ago, Jason Love asked for the Council to vote on the purchase of the bulldozer since our old one was sold since that meeting. The money from the old one will offset part of the cost of this one. The cost is \$38,000. Jarod Baker made the motion, Melodi Ingalls seconded. Roll call vote – Melodi-yes, Bill-yes, Jarod-yes, Jay-yes, Jim-yes. Motion carries 5-0

#### **ATTORNEY:**

Jim Buddenbaum pointed out that Shari Ping received a request from TDS for franchise fees. He suggests putting this on the next meeting agenda. He also recommends the state statute up to 5% of gross revenues. Jason Love asked where do these fees go? Shari Ping said in the General Fund. Jim Buddenbaum recommends creating a fund for different franchise fees to be put into. Discussion followed. Jason informed everyone that the pole attachments are loaded, if a new company wants to come in they will need to do engineering study.

Jay Thompson asked if endeavor has approached the Town yet? Jason Love said they aren’t in Town however they will be servicing our new water plant.

#### **CLERK TREASURER:**

Shari Ping gave an update on the estimates for a walk-up window. Bill Brauman came and took measurements and said he would send me an estimate. Nothing received to date. Frazee is too busy and scheduled out to the end of the year. Jason said he has reached out to Baumer Construction. He has found a window with a sliding drawer at the cost of \$7800. Window can be moved if the Town Hall ever moves. He will reach out to IMPA to move the pole that is in the way. Shari and Jason discussed making alley a one-way street. But Jason feels it would not work due to Gadberry customer parking. Advertise to use the entrance on the west side of building and exit onto Meridian Street. Jason asked Jay if he thought we could add this window cost into the IFA reimbursement. He said it should definitely be considered as reimbursable.

Jay Thompson asked Eric about the low revenue due to the COVID19. Eric said it will affect 2022 since it will be based on 2020 revenue figures. Jay was concerned since we will be doing our budget meeting next week.

Jim Hill reminded everyone that the budget workshop meeting will be on August 11<sup>th</sup>.

**ADJOURNMENT:**

Jim Hill reminded everyone the next Council meeting will be August 18th. He then asked for a motion to adjourn. Jay Thompson made the motion and Bill Majeske seconded. Roll call vote – Melodi-yes, Bill-yes, Jarod-yes, Jay-yes, Jim-yes. Motion carries 5-0.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer