

Ordinance 2020-12 regarding Trash Hauling Surcharge  
Ordinance 2020-13 Establishing 2021 Salaries for Officials and Employees  
Ordinance 2020-14 Establishing the Reopening Plan for the Town of Pittsboro  
Ordinance 2020-15 to Amend Chapters 2 and 12 of the Unified Development Ordinance (No 2015-02) of the Town  
of Pittsboro

**PITTSBORO TOWN COUNCIL MEETING  
TUESDAY, NOVEMBER 17, 2020 @ 7:00 PM**

**QUORUM:**

Jim Hill  
Jarod Baker  
Melodi Ingalls  
William Majeske  
Jay Thompson - ZOOM

Jim Buddenbaum, Attorney  
Shari L. Ping, Clerk Treasurer  
Police Chief Scott King

OTHERS: Jason Love, Town Manager; Steve Maple, Building Comm; Rachel Miller, Park & Recs; Joe Ray, 119 E Main Street; Mary Wright, Jamestown; Braedyn Mathews, Boy Scout;  
ZOOM Attendees: Calvin Davidson, Ray's Trash Service; Chris Parks, 723 Roundabout Circle; Valerie Wilson, 76 Woodview Drive; Laura Leis, 13 Lakeview Court; Terry Northern, 137 Lakeside Drive; Kyle Martin, 108 Woodview Drive; Nick Williams, 177 Warrington Drive

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

President Jim Hill brought the Council Meeting to order by establishing a quorum. All five (5) members are present, Jay Thompson via ZOOM. Jim then asked the Council, staff and audience to stand for the Pledge of Allegiance led by Braedyn Mathews and to follow with a Moment of Silence.

**APPROVAL OF MINUTES:**

President Jim Hill asked if there were any additions or corrections to the minutes from the October 20<sup>th</sup> meeting. There being no corrections, Bill Majeske made the motion to approve, Melodi Ingalls seconded. All ayes, motion carries 5-0.

**TOWN STAFF REPORTS**

**TOWN MANAGER:**

Jason Love had nothing to report. He was asked to give an update on the audio/visual in the new building. Jason will reach out again next week to come out since the electrician was there today.

**POLICE CHIEF:**

Scott King presented the attached reports. He gave an update on the new vehicle-it will be done tomorrow. Scott then reported that they have a new hire for next year that is a 10 year IMPD veteran and wants to work for Pittsboro. He lives in the area. This would be an increase of approximately \$12,000 in salary from a rookie pay which was included in next year's budget. Scott reported that we would save money in training costs. Jim Hill asked Scott what the training costs would be? Scott said to send an officer to the academy, special training and equipment could cost between \$15,000-\$18,000. This guy is ready to start working immediately. Scott said they have one (1) new officer in field training now and another new officer will start once the medical discharge is finalized. Jim Hill asked that Shari Ping contact Kevin Watson of Baker Tilly to find out if moving the money around next year is possible. Table any action until the December 15<sup>th</sup> meeting. Jarod Baker would like an understanding from Baker Tilly before a decision is made.

**CLERK TREASURER:**

Jim Hill asked Shari Ping about the 60/90 day customer list. Shari went over the attached list. We still have one (1) resident that has their water shut off. Several residents have applied for energy assistance. Which is taking longer than normal to process.

**BUILDING MANAGER:**

Jim Hill asked Steve Maple if he had anything to report. Steve did not have anything at this time.

**TOWN COMMITTEE REPORTS:**

**BOARD OF ZONING APPEALS** – No meeting

**FIRE BOARD:**

See attached report from Bill Zeunik, Fire Chief.

**PARKS & RECREATION:**

Rachel Miller went over the attached report.

**PLANNING COMMISSION:**

Steve Maple reported that they have been doing some housekeeping things.

**POLICE COMMISSION:**

Melodi Ingalls gave a report from their meeting. They discussed hiring the new officer for 2021. A tree will be planted in Scamahorn Park in memory of Linda Ash. A plaque and her picture are hanging in the Police Department lobby. Working on designs for the building renovation next door.

**REDEVELOPMENT & ECONOMIC DEVELOPMENT** – No meeting

**CONTRACTED BUSINESS:** No Report

Jim Hill went over the reappointments for various boards/commissions. He has heard from Julie Mardis and Cathy Vandivier.

**OLD BUSINESS:**

*Drive-thru Window update* – Shari Ping reported that the window should be open soon. Jason Love reported that the window should be in next week. Jason asked IMPA to remove the light pole that's in the way and install a new pole on the south side of blacktop. Discussion followed about making the alley a one way east. Jim Hill asked Jim Buddenbaum to prepare an ordinance to cover this one-way alley and bring to the December 15<sup>th</sup> meeting. Jason explained the alley is a paved drive and needs to be named. Melodi Ingalls asked about how we name the streets? Steve Maple explained it goes through the Advisory Plan Commission. Send any suggestions to Steve.

*Trash RFP* – Jim Hill reported that the only bid that was received was from Ray's Trash Service. Bill Majeske asked that if Ray's was the only bid received then do we stay with Ray's current prices? Jason Love explained that we may need to raise this issue again next year. Jason spoke with Calvin from Ray's and he said it is getting harder to find manpower to put on the trucks. They may require everyone to use the trash bins that are picked up by an arm on the trucks. These trucks are not cheap. Jim Hill asked for a motion to introduce **Ordinance 2020-12 regarding Trash Hauling Surcharge**. Bill Majeske made the motion, Jim Hill seconded. Let the records show motion passed with four (4) ayes and one (1) abstained-Jay Thompson. Jarod Baker read a question from Chris Parks regarding whether or not Ray's will be replacing his trash bin since he needs a new one. Only if you currently have a trash bin from Ray's then you would need to contact Ray's directly.

**NEW BUSINESS:**

*2021 Salary Ordinance* – Jim Hill introduced **Ordinance 2020-13 Establishing 2021 Salaries for Officials and Employees** and asked for a motion to introduce. Jarod Baker made the motion, Jim Hill seconded. All ayes, motion carries 5-0. Jim Hill then asked for a motion to consider the salary for 2021 for approval tonight. Bill Majeske made the motion, Jim Hill seconded. All ayes, motion carries 5-0. Jim Hill asked for a motion to approve Ordinance 2020-13. Bill Majeske made the motion, Jarod Baker seconded. All ayes, motion carries 5-0.

Jarod Baker read another question from Kyle Martin. Kyle asked if the annual bill for the trash container from Ray's goes away? The annual bill will not go away. We do not handle trash containers.

*Resolution 2020-5 Reopening of the Town of Pittsboro* – Jim Hill explained how we need to convert this resolution to an Ordinance. The Town Hall will remain locked down with appointments only being allowed in. Visitors must wear a mask and social distance. Jim Hill asked for a motion to introduce **Ordinance 2020-14 Establishing the Reopening Plan for the Town of Pittsboro**. Jarod Baker made the motion, Melodi Ingalls seconded. All ayes, motion carries 5-0. Discuss in more detail at the December 15<sup>th</sup> meeting.

*Ordinance 2020-15 UDO Amendments* – Jarod Baker asked Jim to give a brief description for those that are joining online. Jim asked Steve Maple to go over the changes. Steve gave a brief description of the changes. Jim Hill asked for a motion to introduce **Ordinance 2020-15 to Amend Chapters 2 and 12 of the Unified Development Ordinance (No 2015-02) of the Town of Pittsboro**. Bill Majeske made the motion, Jim Hill seconded. All ayes, motion carries 5-0.

#### **PUBLIC COMMENT:**

Joseph Ray, 119 E Main Street, asked about the online only meetings. Individuals want to participate but may not be able to participate due to no access to computer or social media. He feels that if we shut down completely that we will be doing a disservice to the public. He asked if we could do screenings instead of shutting down completely? Jim Hill explained that we are a small community and we don't have that much participation. Jim Hill appreciates Joseph's comment and apologized for the audio/visual difficulties of the Town meetings. We are doing the best we can with what we have.

Jarod Baker read the following questions:

Nick Williams said he notices that everyone is using laptops. Would it be possible for all of you to log in on your laptops to help out with the audio/visual issues? Jarod explained that he brings his own personal laptop to save on paper. He is not connected to the internet. Jim Buddenbaum is the Town Attorney and uses his own laptop. The funds are not available to pass out laptops to every Council member.

Laura Leis says she agrees that you cannot have a meeting of this magnitude that affects are home values, schools and roads without making arrangements for updating your technology so that we can hear and understand what is being said. Jarod explained that what she is referring to has more to do with the Plan Commission meeting. That is being set up differently by using the Scout and Legion Buildings in Scamahorn Park. There will be a different audio/visual system set up in the two (2) buildings. Seating will be for about 45 people.

Kyle Martin agrees with what is being said regarding the technology for matters of this magnitude. Jarod said he understands what Kyle is saying and said we are trying to make everything better for the Advisory Plan Commission next Tuesday to discuss the new developments. Jim Hill explained that M/I Homes will be having a Zoom meeting on the 19<sup>th</sup> and he would like to see a Council member join. Bill Majeske will be going to the Advisory Plan Commission on the 24<sup>th</sup>. Jim asked if anyone was available to attend the meeting on the 19<sup>th</sup>. Melodi-no, Jarod-no, Jay-interested. Steve Maple explained that the Council can listen only, no comments or questions from the Council. Town Council can hear what the public has to say. Kyle also asked about moving all meetings after tonight to Zoom only. Jarod explained that will be moving to Zoom only once the Ordinance is passed.

#### **COUNCIL COMMENT:**

Jay Thompson asked Jim Buddenbaum about the Panhandle lawsuit. Jim said it was estimated to cost \$10,000. We receive a bill monthly. They are going to a full blown hearing before the utility regulatory. The big fight is over the rate of return and assets they own. The big argument is over the rate increase and they don't need one. Jay asked Shari Ping about emailing the statements instead of mailing them. Shari explained that we would actually have to send them a file to be emailed before they can quote. We need to obtain email address before we could even consider doing this.

Jim Buddenbaum went over paragraph 6 regarding town programs and events. Do we even need it? He changed the verbiage to cover our needs. He also explained the new executive order to go virtual and we will need to tighten up if we go red. Jim Hill recommends virtual meetings to protect the council, staff and public. Everyone can join by Zoom, Facebook or by phone. Jarod said the technology was solved by adding a mic by Troy Hanna. He recommends not pushing the Ordinance through tonight and allow the public to join the meeting in person on the 24<sup>th</sup>. There will be three (3) officers present to control the crowd if needed. Revised Ordinance presented at the December 1<sup>st</sup> meeting and approve on the 15<sup>th</sup>. Jarod also feels that the Parks Department should continue to go ahead with their plans for Christmas in the Park on the 5<sup>th</sup> of December. Kyle Martin noted that the zoom audio is much better once you installed the microphone compliments of Troy Hanna. Kyle also asked if we need to make a reservation to attend the meeting on the 24<sup>th</sup>. Steve Maple explained that admittance will be on a first come first serve basis. There will be room for 37 in the Scout Building and the overflow will be in the Legion which hold about 40 people. They will allow 90 minute time limit for M/I Homes to answer questions. There will be a 10 minute recess to allow for the people interested in hearing about the Arbor Homes development. No decision will be made, tabled until the December meeting.

Jim Hill asked Jim Buddenbaum about the Parr Richey engagement letter. Jim Buddenbaum said we do not have to approve this tonight. Jim Hill asked the Council to look over and discuss at the December 1<sup>st</sup> meeting. Jim Buddenbaum explained that this letter allows for his firm to represent the Town on all legal matters.

Jim Hill reported that Jim Buddenbaum sent him the Walkerton Code of Ethics for the Town Council. He feels it is very important and needed by this Council. He asked Jim B to draw up something for the December 1<sup>st</sup> meeting and approve at the December 15<sup>th</sup> meeting.

Jim Hill reported that he is having trouble filling the openings on our Boards/Commissions. Rachel Miller asked about advertising on social media to fill these positions.

Jim Hill asked Shari Ping about the cost of doing credit checks. She said she has been looking over the information she has received from the Credit companies and feels she doesn't want to start doing this. She doesn't want to charge the homeowners a deposit and do credit checks. The credit fees could be taken from utilities. She feels we should continue to charge a deposit to the renters.

Jim Hill mentioned that he received a request from Scott King and Christi Patterson to supply a letter to go with the application for a grant to build an interview room. Several Council members did write a letter.

Jim Hill asked Jason Love if he has heard anything more from the Hendricks County Economic Development. Jason said someone was interested in the 34 acres west of the steel mill. But nothing more has come from it.

Jim Hill asked Jason for an update on the Fleece Bond process. Jason has been in contact with Jeff Merriman and discussing how to structure the TIF. It will probably be the same as the first one only a different dollar amount. The building will be the same as the first one used for warehouse storage.

Jim Hill asked Jay Thompson to give an update on the CARES Act. He asked Shari Ping if she received anything from the first submission.

#### **ATTORNEY ITEMS:**

Jim Buddenbaum does not have an update on the ½ acre of ground in Brixton that is in the county. He will get ahold of Greg Steurwald again.

#### **ACKNOWLEDGEMENT OF CORRESPONDENCE:**

#### **REVIEW & APPROVE NOVEMBER DRAFTS AND CLAIMS:**

Shari Ping presented the drafts and claims for November 17, 2020. Jim Hill asked for a motion to approve the drafts and claims, Bill Majeske made the motion, Jarod Baker seconded. All ayes, motion carries 5-0.

Another question via Zoom: Brian Estes – will we be only to voice concerns via Zoom for the Plan Commission meeting? He can attend the meeting in person or ask questions through Zoom. Steve Maple gave an explanation on how the process will work.

Another question via Zoom: Nick Williams – you mentioned Arbor Homes and M/I Homes, which one is which? Arbor Homes development is on Wall Street and M/I Homes is on 136.

**ADJOURNMENT:**

Jim asked for a motion to adjourn. Bill Majeske made the motion, Melodi Ingalls seconded. All ayes, motion carries 5-0.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer