

**Ordinance 2020-13 Establishing 2021 Salaries for Officials and Employees  
Ordinance 2020-14 Establishing the Reopening Plan for the Town of Pittsboro**

**PITTSBORO TOWN COUNCIL MEETING  
TUESDAY, DECEMBER 1, 2020 @ 7:00 PM**

**QUORUM:**

Jim Hill  
Jarod Baker – ZOOM  
William Majeske - ZOOM  
Jay Thompson – ZOOM  
Melodi Ingalls – ZOOM

Jim Buddenbaum, Attorney - ZOOM  
Shari L. Ping, Clerk Treasurer  
Scott King, Police Chief - ZOOM

OTHERS: Jason Love, Town Manager - ZOOM; Steve Maple, Building Commissioner; Troy Hanna, IT person

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

President Jim Hill brought the Town Council Meeting to order at 7:00 pm by establishing a quorum. All five (5) members are present, four (4) members are present via Zoom. Jim then asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**PUBLIC HEARING – TRASH HAULING SERVICE INCREASE**

President Jim Hill announce this will be tabled until the December 15<sup>th</sup> meeting due to advertisement requirements.

**OLD BUSINESS:**

*Resolution 2020-03 & 2020-05 – Convert to Ordinance 2020-14* – President Jim Hill opened the discussion for **Ordinance 2020-14 Establishing the Reopening Plan for the Town of Pittsboro**. Jarod Baker had nothing to add; Melodi Ingalls same; Bill Majeske asked why the meetings were changed to virtual since the Governor extended the latest Executive Order with no changes? Jim Hill explained how the numbers keep going up and wants to protect those in the age bracket at the highest risk. Jay Thompson explained how he would like to keep the meetings open in order to provide the best information to his constituents. The new building will be a larger area and we can have open meetings. Jason Love explained how the projection in the new office building will be better. He hopes to move into the new building in January. Jarod Baker understands the reason for the virtual meetings, however, our technology needs to be upgraded. Troy Hanna helped considerably at our last meeting by adding a microphone. Bill Majeske asked about allowing two (2) Council members in the Town Hall for the meetings. Jim Hill explained how he doesn't want to expose anyone if he can keep from it. We will continue ZOOM meetings until January. After the discussion, Jim Hill asked for a motion to approve Ordinance 2020-14 Establishing the Reopening Plan for the Town of Pittsboro. Jim Hill made the motion, Melodi Ingalls seconded. Roll call vote: Melodi-yes, Bill-no, Jarod-yes, Jay-no, Jim-yes. Jim Hill asked for the record to show the motion passes 3-2.

*2021 Salary Ordinance 2020-13* – Jim Hill opened the discussion for **Ordinance 2020-13 Establishing 2021 Salaries for Officials and Employees**. Melodi Ingalls had nothing to add; Jarod Baker had nothing to add; Bill Majeske had nothing to add; Jay Thompson had nothing to add; Jim Hill the asked for a motion to approve the 2021 Salary Ordinance 2020-13. Bill Majeske made the motion, Jay Thompson seconded. Roll call vote: Melodi-yes, Jarod-yes, Bill-yes, Jay-yes, Jim-yes. Jim Hill asked that the records show the motion passed 5-0.

*Town Attorney Engagement Letter* – Jim Hill asked if there was any discussion regarding the Attorney engagement letter. Melodi Ingalls reviewed the letter and had no issues; Jarod Baker same; Bill Majeske had no problems with the letter; Jay Thompson feels we should delay signing the letter and put this out to bid. He thinks we should see if there is a better rate out there for attorney fees. Jim Hill disagrees. Jim then asked for a motion to sign the engagement letter. Jim Hill made the motion, Melodi Ingalls seconded. Jim asked for a roll call vote: Melodi-yes, Jarod-yes, Bill-yes, Jay-no, Jim-yes. Jim asked that the record show the motion passed 4-1. Jim Hill will sign the letter.

*2021 Budget Concerns* – Jim Hill asked Scott King to give a little more detail on the hiring of a new officer in 2021. Scott said there is an IMPD officers who is interested in coming to Pittsboro PD. He is experienced with 10 years of service on IMPD. The budget was approved with hiring a rookie officer. The department has been working at a deficit since 2006 for our size of Town. The Town keeps growing and the department needs to keep up with the demands. According to stats there should be three (3) officers per 1,000 residents. This means we should have 12 officers. The department has been working with six (6) officers for about a year. Hiring this officer will bring a full-time investigator to the department. Scott and Carl Carson have been doing them now. If we hired a rookie we would spend money on school and field training. Hiring this officer will save us money in the long run. He will receive more in salary but cost the department less in training. This officer lives north of Pittsboro and is liked by our current officers. He is eager to move out of IMPD. Jim Hill asked the council for any discussion. Melodi Ingalls is in favor but is worried about the other officers, Jarod Baker is concerned about fellow officers and feels his experience would benefit the Town due to growth, Bill Majeske is concerned about the money in the budget being set but is all for bringing the experience to the Town, Jay Thompson just asked that he doesn't bring his clientele with him, asked about the status on Teri Crouch-Siple. Scott King explained that an officer has been hired to take her place, just waiting for the 15 days that she has to appeal the decision. Jim Hill asked Shari Ping about moving the money this year or wait until next year. Shari said it would need to wait until the 2021 budget takes effect. Jim Hill asked for a motion to approve the new officer. Bill Majeske made the motion, Jay Thompson seconded. Jim asked for a roll call vote: Melodi-yes, Jarod-yes, Bill-yes, Jay-yes, Jim-yes. Let the records show that the motion passed 5-0.

*Code of Ethics for the Town Council* – Jim Hill asked for discussion on from the Council. Melodi Ingalls said she hasn't had time to go over in detail, but feels we can't go wrong, Jarod Baker reviewed quickly before the meeting, feels it is pretty standard and asked how it compares to other language as to other employment, Bill Majeske browsed through it and feels we should discuss in detail at the next meeting, Jay Thompson said he will take the information to his Ward and discuss with them, Jim Hill feels we should review in depth. Jim said to table until the December 15<sup>th</sup> meeting.

**PUBLIC COMMENT:** None

**COUNCIL COMMENT:**

Jay Thompson feels we should find ways to fund the new police station. Scott King told the Council that he is waiting on a quote. As soon as he receives the quote he will forward to the Council.

Bill Majeske asked about Eric Wathen's discussion on the sewer plant. Jason Love is waiting on an email to set up a meeting to discuss next steps. He should have a report at the December 15<sup>th</sup> meeting. They are looking at revamping the current plant. Jason said RQAW has been working with Fleece Performance and SDI to come up with the best options. Jason wants to keep the sewer rates where they are at. He would like to look into paying off the current SRF loan before we start to revamp the current plant. Jason informed the Council that we have been extremely busy this year and thanked everyone for their support.

**ATTORNEY ITEMS:**

*½ Acre in Brixton Woods* – Jim Buddenbaum had nothing new to report on this item. Jim Hill tabled this until the December 15<sup>th</sup> meeting.

Jim Hill had a question for Jim Buddenbaum. Mike Wilkinson sent a letter asking what it would take to make Deer Meadows a gated community. Jim Buddenbaum said the Town would have to approve and if the subdivision put gates up the roads would need to be private. Jason said it is too late since the roads have been dedicated to the Town. The gates would keep out the fire and police departments so they would need to get approval from the departments. Jason said the gated community is a long stretch-Deer Meadows would need to take care of their streets, sidewalks and be responsible for their own snow removal. Sterling Court is the only private ownership of their roads. Jarod Baker asked how you go from a public access community to a gated community? They would need to establish an HOA. Jay Thompson asked about setting the speed limits within the gated community. Jim Buddenbaum said they would establish their own speeds and they would have to hire police officers to enforce. It would be very costly to convert to a gated community. Jason said that if they resurface their roads it would cost approximately \$210,000 just to mill and fill. A major road project would be around a ½ million dollars. Jim will respond to the request.

**DRAFTS & CLAIMS**

Jim Hill asked for a motion to approve the December 1, 2020 drafts & claims as presented by Shari Ping. Bill Majeske made the motion to approve, Melodi Ingalls seconded. Jim asked for a roll call vote – Mel-yes, Jarod-yes, Bill-yes, Jay-yes, Jim-yes. Jim asked that the records show the motion carried 5-0.

**ADJOURNMENT:**

Jason Love thanked Troy Hanna for saving the day!!!

Jim Hill informed everyone that the December 15<sup>th</sup> meeting will be via ZOOM. He then asked for a motion to adjourn. Melodi Ingalls made the motion, Bill Majeske seconded. Jim asked for a roll call vote: Melodi-yes, Jarod-yes, Bill-yes, Jay-yes, Jim-yes. Jim asked that the records show the motion carried 5-0.

Respectfully submitted,

Shari L. Ping  
Clerk Treasurer